

## **Minutes of the Meeting of the Trustees of the Canadian Bridge Federation Charitable Fund held July 11, 2016**

Present:           Gim Ong                               - Chairman  
                  Kathie Macnab                    -Zone I Trustee  
                  André Chartrand                -Zone II Trustee (left meeting at 11:30am)  
                  Nader Hanna                        -Zone III Trustee  
                  Jerry Mamer                         -Zone V Trustee (joined at 12:50pm)  
                  Angela Fenton                     -Zone VI Trustee  
                  Ina Demme                         - Executive Secretary

NOTE: Throughout these minutes the following abbreviations are used:

CBF – shall refer to the Canadian Bridge Federation

CBFCF – shall refer to the Canadian Bridge Federation Charitable Federation

ACBL – shall refer to the American Contract Bridge League

### **1.0 CALL TO ORDER**

Gim Ong called the meeting to order at 11:10 am EDT declaring a quorum to be present, with 6 of 7 trustees in attendance.

### **2.0 RECOGNITION OF NEW TRUSTEES**

MOTION CBFCF16-01: The Trustees of the CBFCF confirm the re-election Kathie Macnab – Zone I and Neil Kimelman – Zone IV Trustee.

MOVED by Nader Hanna

SECONDED by André Chartrand

CARRIED

### **3.0 MINUTES**

MOTION CBFCF16-02: That the trustees of the CBFCF adopt the minutes of the June 11, 2015 meeting as distributed.

MOVED by Kathie Macnab

SECONDED by Nader Hanna

CARRIED

MOTION CBFCF16-03: That the trustees of the CBFCF RATIFY the 2015/2016 email motions as distributed.

MOVED by Nader Hanna

SECONDED by Neil Kimelman

CARRIED

### **4.0 Business arising from the Minutes**

#### **4.1 2015 CHARITY COMMITMENTS**

MOTION CBFCF16-04: That the trustees of the CBFCF confirm the payment of the 2015 charity grants as shown in Appendix A of the Agenda of this meeting.

MOVED by Kathie Macnab

SECONDED by Jerry Mamer

CARRIED UNANIMOUSLY

#### **4.2 OTHER BUSINESS ARISING FROM THE MINUTES**

- Based on the level of proceeds from Charity Games in 2015, we don't need to reduce the trustee donation amount from the traditional \$2000 per Zone director and Chair.
- get our filing done as quickly as possible.
- Chairman's Report –
  - When we set a focus for the year, this should be a guideline to choose the organizations that we donate to, however, trustees can donate to whomever they wish.
  - Ideally, the organization that we donate to should recognize the CBF and promote bridge, to hopefully result in more CBF members down the road
  - We are able to accept donations for Special Purposes such as Junior bridge. We must spend the funds on education and not travel to tournaments.
  - We can advertise for Junior donations on this basis.
  - Legacy gifting is a possible opportunity for the CBF Charitable fund. We should make it known that we can accept these kinds of donations. A lawyer is required to draw up the agreement, but it is not complicated.

### **5.0 Financial Statements**

#### **5.1 2015 Preliminary Financial Statements**

MOTION CBFCF16-05: To accept the Preliminary Financial statements as distributed.  
check

MOVED by Kathie Macnab

SECONDED by Andre Chartrand

CARRIED – (abstained Nader Hanna)

### **6.0 2015 Budget**

As we do not know how successful the Longest Day Alzheimer's event will be, we will budget 10,000 in receipts and payments. It is an in and out item, so will not affect overall financials.

MOTION CBFCF16-06: To accept 2016 Budget as amended.

MOVED by Nader Hanna

SECONDED by Kathie Macnab

CARRIED

## **7.0 Requests for Funding**

- Gim reported that he had received requests for funding, but as they were outside of our focus area, and they have been turned down.
- Allocation of funds for 2016:

MOTION CBFCF16-07: The CBFCF focus for 2016 will be Senior charities and those that help promote bridge.

MOVED by Kathie Macnab

SECONDED by Hader Hanna

CARRIED

## **8.0 Other Business**

- **Trump Alzheimers Contre Update**
  - This years' event went very well with more than 13 clubs participating.
  - The Canadian Alzheimers Society worked with the CBF and the ACBL to create a website for the event.
  - We don't have the final fundraising total yet.
  - Gim pointed out that that according to the CBFCF rules we cannot donate for purposes of research or to fund buildings such as Hospitals. Kathie will speak to the Canadian Alzheimers Society to make sure that any funds coming from the CBFCF are allocated to supporting Alzheimer victims or caregivers.

## **9.0 Appointments**

### **9.1 CHAIRPERSON**

MOTION CBFCF16-08: That Gim Ong be appointed as Chairperson of the CBFCF for 2016/2017.

MOVED by Nader Hanna

SECONDED by Neil Kimelman

CARRIED

### **9.2 TREASURER –**

MOTION CBFCF16-09: Moved that Ina Demme will act as the CBFCF Co-ordinator for the 2016-2017 year and will be the cosigner of the cheques with the Chairman.

MOVED by Angela Fenton

SECONDED by Kathie Macnab

CARRIED

### **9.3 Auditor --**

MOTION CBFCF16-10: Moved that Gary Westfall of Brampton, ON be appointed as the Auditor of the CBFCF for 2016.

MOVED by Nader Hanna

SECONDED by Angela Fenton

CARRIED

**10.0 MEETING EXPENSES**

The meeting expenses will be the cost of the conference call – to be determined, estimated to be between \$80-100 – the cost of the conference call.

**11.0 NEXT MEETING**

The next meeting will be held prior to the CBC in Winnipeg, during the CBF Board of Directors meetings, April 19-21, 2017.

**12.0 ADJOURNMENT**

MOTION CBFCF16-11: The meeting be adjourned at 12:54pm EDT.

MOVED by Nader Hanna.

CARRIED

## 2015 Charitable Donations

Zone	Amount	Charity
1	250	Rotary Club of Dartmouth Charitable Foundation
1	500	Spencer House Senior's Centre
1	250	Hospice Society of Greater Halifax
1	500	Duck Derby Alzheimers
1	200	Souls Harbour Rescue Mission
	1700	
2	1700	Maison Vivre
	1700	
3	300	North York Seniors Centre
3	300	Community and Home Assistance to Senior
3	800	Millenium Support & Care Group
3	300	Ontario Gerontology Association
	1700	
4	500	Temple shalom
4	250	Gwen Senior Living Centre
4	500	Centre Caboto Centre
4	300	Winnipeg Foundation
4	200	Lighthouse Mission
4	250	Creative Retirement Manitoba to run Bridge classes
	2000	
5	1700	Sunnyside Adventist Care
	1700	
6	\$400	PENTICTON AND DISTRICT HOSPICE Society
6	\$400	MUSTARD SEED FOOD BANK
6	\$400	NANAIMO COMMUNITY HOSPICE society
6	\$400	Shelter to Home, Highlands United Church
6	\$400	LOWER MAINLAND GRIEF RECOVERY SOCIETY
	\$2,000	
chair	500	Morden 55+ Active Living
chari	500	Carman Active Living centre
	1000	
	\$11,800	

**2014-2016 Budget CBF Charitable Fund**

	2014		2015		2016	
	Actual	Budget	Actual	Budget	Actual	Budget
<b>RECEIPTS</b>						
- Game proceeds	16,023	17,500	17,116	17,000		17,000
Longest/Day --Trump Alzheimers contre	13,478	13,478	9,137	10,000		10,000
- Interest	24	225	0	0		0
- Donations	300	0		0		0
- Late Fees	0			0		0
<b>Total Receipts</b>	<b>29,825</b>	<b>17,725</b>	<b>26,253</b>	<b>27,000</b>		<b>27,000</b>
<b>DISBURSEMENTS</b>						
- Grants	14,000	15,000	11,800	14,000		14,000
ld	13,478	13,478	9,137	10,000		10,000
-ACBL Service Fee	0	150	0	100		0
- Chairman Expenses	0	50	0	50		50
-Trustee Meeting	54	200	85	200		100
- Bookkeeper/office	2,400	2,400	2,400	2,400		2,400
- bank charges	0	60	0	60		0
- audit	810	1,500	1,000	1,500		1,000
- postage	0	50	0	125		100
<b>Total Disbursements</b>	<b>30,742</b>	<b>19,410</b>	<b>24,422</b>	<b>28,435</b>		<b>27,650</b>
<b>Balance</b>	<b>-917</b>	<b>-1,685</b>	<b>1,831</b>	<b>-1,435</b>		<b>-650</b>
<b>Surplus - beginning</b>	<b>25,488</b>	<b>25,488</b>	<b>24,571</b>	<b>24,571</b>		<b>26,402</b>
<b>Surplus - end of year</b>	<b>24,571</b>	<b>23,803</b>	<b>26,402</b>	<b>23,136</b>		<b>25,752</b>