



**MINUTES of the Meeting of the Board of Directors of the Canadian
Bridge Federation Incorporated held at the Clarion Hotel and
Conference Centre
Calgary, AB April 30 – May 2, 2014**

PRESENT: Kathie Macnab - Zone I Director
Andre Chartrand - Zone II Director
Nader Hanna - Zone III Director & President
Neil Kimelman - Zone IV Director
Jerry Mamer - Zone V Director
Peter Morse - Zone VI Director & Vice-President
Janice Anderson – outgoing Executive Assistant
Ina Demme - Executive Assistant, Executive Secretary and Treasurer
Leo Weniger – invited guest - ACBL District 1 May 1 & 2
Paul Janicki – invited guest - ACBL District 2 - May 1 & 2
Claire Jones – invited guest - ACBL District 18 May 1 & 2
Donald Mamula - invited guest - ACBL District 19 - May 1 & 2

NOTE: Throughout these minutes, the following abbreviations are used:

CBF - will refer to the Canadian Bridge Federation Incorporated
ACBL - will refer to the American Contract Bridge League
CBC - will refer to the Canadian Bridge Championships
CNTC - will refer to the Canadian National Team Championship with A, B and C designating the flights
CWTC - will refer to the Canadian Women's Team Championship
COPC - will refer to the Canadian Open Pairs Championship
CSTC - will refer to the Canadian Senior Team Championship
CIPC - will refer to the Canadian Imp Pairs Championship
COC - will represent the Canadian Olympic Committee
AGM - will represent the Annual General Membership meeting of the CBF.
WBF - will refer to the World Bridge Federation
BC - will refer to the publication Bridge Canada
DIC - will refer to director-in-charge
NPC - will refer to non-playing captains

Nader Hanna, as CBF President, assumed the Chair and **Ina Demme**, as Executive Secretary, was directed to act as Secretary of the meeting. **The Chairperson declared a quorum present and the meeting to be regularly constituted.**

1. CALL TO ORDER & AGENDA

At 8:32 a.m. the President called the meeting to order. Nader extended a welcome to all.

2. CORPORATE MATTERS

2.a Confirmation of Elections

- *Janice Anderson reported the following election results for 2013 elections.*
 - *Jean Castonguay - Zone II Term: ends December 31, 2016- re-elected by acclamation*
 - *Jerry Mamer - Zone V Term: ends December 31, 2016 - re-elected by acclamation*
 - *In March, Jean suggested that Andre Chartrand take over as Zone II Director as he had some health issues.*

MOTION 14-1: The re-election of Jean and Jerry are ratified by the Board.

MOVED by Nader Hanna

SECONDED by Neil Kimelman

CARRIED UNANIMOUSLY

2.b Upcoming Elections

- *This fall elections will be conducted in Zones III and VI.*
- *Nominations are being accepted until September 30, 2014.*
- *Nader Hanna indicated that he plans to seek re-election.*
- *Peter Morse was not sure, but will consider it over the summer and let us know.*
- *A Call for Candidates will run in the August 2014 issue of Bridge Canada. Clubs in Zones III & VI will also receive information by mail. The Call for Candidates notice will also be placed on the CBF website.*

2.3 Annual General Membership Meeting

- *The 2013 meeting was held on May 29, 2013 in Toronto, ON at the 2013 Canadian Bridge Championships.*
- *The minutes of the 2012 AGM were reviewed by the Board.*
- *2014 AGM is set for Calgary - Wednesday, May 7*
- *Nader Hanna will chair the meeting.*

3. MINUTES OF THE 2013 - 2014 BOARD OF DIRECTORS MEETINGS

3.a May 22 - 24, 2013 CBF Board Meeting in Toronto, ON

MOTION 14-2: The minutes of the May 22-24, 2013 CBF Board of Directors meeting are ratified.

MOVED by Jerry Mamer.

SECONDED by Kathy Macnab.

CARRIED.

3.b July 18, 2013 Conference Call

MOTION 14-3: The minutes of the July 18, 2014 Conference Call are approved as distributed.

MOVED by Neil Kimelman.

SECONDED by Nader Hanna.

CARRIED.

3.c October 7, 2013 Conference Call

MOTION 14-4: The minutes of the October 7, 2013 Conference Call are approved as distributed.

MOVED by Jerry Mamer.

SECONDED by Peter Morse.

CARRIED.

3.d Actions done by Email Vote

MOTION 14-4: That email motions as presented in Appendix A of these minutes, are approved.

MOVED by Peter Morse.

SECONDED by Neil Kimelman.

CARRIED.

3.e Business Arising from the Minutes

- *All items will be addressed under their corresponding topic.*

4. BUSINESS REVIEW

MOTION 14-5: That juniors 25 and under be given free CBF membership.

MOVED by Nader Hanna.

SECONDED by Andre Chartrand.

CARRIED 4 voted for, 2 against.

MOTION 14-6: That the \$10 administration fee be waived if CBF membership is paid for online through the CBF website.

MOVED by Nader Hanna.

SECONDED by Jerry Mamer.

CARRIED UNANIMOUSLY.

5. CBF OFFICE

- *Ina and Jan gave an update on the Transition. Ina has taken over looking after all functions, Jan has been working to complete the audit of the 2013 statements.*
- *Jan had been tasked with putting together a list of past Board decisions which was distributed.*

MOTION 14-7: That Gary Westfall be appointed as the auditor for 2014.

MOVED by Peter Morse.

SECONDED by Kathy Macnab.

CARRIED UANIMOUSLY.

The following travel policy for the Board of Directors meetings was discussed in order to ensure that all Board members are treated equally and so that we have a policy on this.

- *airfare, (we cover change fee if meeting is changed) restricted economy, at least one month in advance, .*
- *Luggage, fee for 1st piece. (does not apply to Executive Assistant who may need additional luggage for meeting/CBC supplies) A Board Member may request approval for extra items.*
- *meals during travel are provided – Dinner the evening before meeting is covered.*
- *Transportation to and from airport/hotel.*
- *If mileage is requested, it will be at the cheaper of airfare month in advance plus taxis. Mileage is at the current Revenue Canada rate. (.54 currently)*
- *If someone transports screens, then charge airfare to meeting, rest to screens*
- *Meals – the policy is to provide meals during travel, and on meeting days, you are entitled to the evening meal (Breakfast & Lunch are provided during meeting) The current rate is \$150 per meeting attendee (35 for supper each of 3 days, 22.50 for each travel day)*
- *Parking at airport may be requested, instead of taxi or parking at hotel*
- *This policy will be effective Jan 1, 2015.*

MOTION 14-8: That the Director travel policy be adopted effective January 1, 2015.

MOVED by Nader Hanna.

SECONDED by Peter Morse.

CARRIED.

MOTION 14-9: That the onsite executive assistant or designee receive a per diem of \$65 for each day they are in attendance at the CBC .

MOVED by Nader Hanna.

SECONDED by Jerry Mamer.

CARRIED UNANIMOUSLY.

MOTION 14-10: To authorize payment of \$450 to Jerry Mamer out of the zonal budget due to travel expense to Calgary to organize the CBC and to Edmonton to organize the CWTC.

MOVED by Kathie MacNab.

SECONDED by Neil Kimmelman.

CARRIED.

6. INTERNET & WEBSITE

MOTION 14-11: Jude Goodwin be paid \$30 per hour for 8 hours per month webmaster service. This agreement is for June 1, 2014 to May 31, 2015.

MOVED by Nader Hanna.

SECONDED by Peter Morse.

CARRIED UNANIMOUSLY.

The redesign of the CBF website was discussed:

- Joomla is no longer viable, so new development will be in Wordpress
- Discussed membership management systems and the Board saw a demonstration of the Membee system
- It is estimated that the website will cost 10-12,000 to redesign
- Jude to provide a quote once the design is known
- Target date for implementation of new website – Dec. 31, 2014

MOTION 14-12: That Nader, Ina, Peter and Neil move ahead to investigate upgrading the website with a budget of up to \$15,000.

MOVED by Nader Hanna.

SECONDED by Peter Morse.

CARRIED UNANIMOUSLY.

7. BRIDGE CANADA

- The possibility of increasing the frequency and reducing the size of the magazine was discussed.
- Neil Kimelman will put together a feasibility study to be ready in the summer.

8. CBF INTERNATIONAL FUND REGIONALS

8.a 2014 Regional

Toronto ON – Sept. 16-21

Chairman – Nader Hanna

Location – Delta Toronto East

8.b 2015 Regional

Kingston ON – July 28-August 3, 2015

Chairman – Ed O'Reilly

\$20,000 guaranteed, \$15,000 has been received – Ina to check schedule for last installment.

8.c Future Regionals

2016 – need location, Kathie to look into Moncton and get back to us by end of month then, Andre to look into Feb/Mar in Montreal

2017 – Kingston has requested it (May 29 - Jun 4)

2018 – Toronto – Sept. 11-16

9. CANADIAN BRIDGE CHAMPIONSHIPS (CBC)

9.a 2013 CBC Toronto

CNTC A - 20 Teams – Winners: Judith Gartaganis, Nick Gartaganis, Paul Thurston, Jeffrey Smith, Daniel Korbel, Darren Wolpert

CNTC B – 11 Teams – Winners: Craig MacIntosh, John Cook, Miroslav Kobacevic, Aleksander Vujic, Ken Collins, David Cohen

CNTC C – 3 Teams – Winners: Richard Watson, Catherine Kinsella, Steve Roberts, Scott Franklin, Hui-Zhi Song

CWTC – 4 Teams - Winners: Sylvia Caley, Sondra Blank, Joan Eaton, Karen Cumpstone, Katie Thorpe, Ina Demme

CSTC – 13 Teams – Winners: Robert Lebi, David Lindop, Jurek Czyzowicz, Dan Jacob

CIPC – 20 Tables – Winners: Uday Maitra, Lino D’Souza

COPC – 23 Tables – Winners: Jordan Cohen, Stephen Cooper

Swiss Teams – Daniel Miles, Jonathan Steinberg, Eiji Kujirai, Martin Hunter, Charles Arthur

Revenue -- \$9,796.36 (includes \$7,500 Toronto Tourism Grant)

9.b 2014 CBC Calgary

Registration – CNTC A: 15 teams, CNTC B: 7 teams, CNTC C: 15 teams

- *Discuss with Matt Smith the possibility of creating 8 boards for tie break, so that it can be shown on BBO*
- *The board recognizes and appreciates the work done by the local organizers Delores Hedley and Frank Ayer, also Gordon Campbell who arranged the vugraph.*

9.c Future CBCs

- *2015 CBC – Montreal, McGill New Residence – May 23-30*
- *2016 CBC – Toronto, May 21-29*
- *2017 CBC – Winnipeg, dates – it needs to be early in May due to scheduling playoff with Mexico*
- *2018 CBC – Kathie Macnab will investigate possibility of holding in Maritimes.*

9.d Format

- *WBF has announced the possibility of adding a World Pairs event which could affect eligibility for Bermuda Bowl and Venice Cup. No decision has been made yet, and therefore there does not need to be any change in CBF pairs events.*
- *The CWTC is now being held separately at a Regional during the summer. Format will be reviewed when results of the new format are known.*

- *Senior teams and CNTC- Cs – both are currently a 2 day round robin. Pre-registration was discussed and how many teams drop into seniors from the CNTC A. In 2013 2 teams and 2 pairs dropped in. In 2012, 4 pairs and 3 other players dropped in. Pre-registration does not seem to be required right now so we will not make changes right now.*
- *Policies – The “No Scent” policy was discussed. Calgary has this policy and we posted it for the 2014 event. This is a difficult policy to enforce and this is why the ACBL does not have a policy with respect to scent. The CBF will not have a formal policy, but we will encourage the No Scent policy by including a line in promotional items for the tournament.*

9.e Hotel and Hospitality Guidelines

- *The Board needs to be involved in CBC planning and organization. Any contract should come to the Board as a whole, together with a list of important elements, hospitality plan, room nights, and then the board can authorize a board member to sign.*
- *We need a document laying out what is needed for a CBC that can be given to local organizers to find an appropriate location.*

Motion 14-13: That Nader write guidelines for CBC hosting. The Zone director where the CBCs take place will enforce these guidelines in their zone.

MOVED by Nader Hanna

SECONDED by Peter Morse

CARRIED

10. TROPHIES, SCREENS, EQUIPMENT

- *Mini Richmond pins - Ina has supply for next few years.*
- *Screens – East we have 66 complete sets which Montreal Bridge League stores, West 66 screens. Cal \$15 per month for storage. (50 were shipped to Calgary) Ten will go to Edmonton. We need to find a place to store and get screens to Winnipeg? Neil to find location.*
- *Boards – 34 sets, purchased in Toronto are here now.*
- *Storage space in Toronto is needed, Ina to get quotes.*
- *Time clocks -- we own stands for clocks, they should go with projectors. They will be stored in Toronto.*
- *Dealing machines – When the event is in Montreal or Toronto there is no problem. Other locations there can be difficulty with board duplication. The cost of a machine is approx. 4400 dollars. Winnipeg has a machine. Therefore we don't need one right now.*
- *Trophies – It would be nice to display them where we play. Not always possible.*

Motion 14-14: To rent a storage space in Toronto.

MOVED by Peter Morse

SECONDED by Jerry Mamer

CARRIED

11. CNTC

- *No changes required right now.*
- *When making up the draw – it is random, but the National Co-ordinator will try not to have family members play against each other the last match.*

12. CWTC

- *BBO – for CWTC ideally we would like to have 2 day final on BBO, needing 2 operators per session, 4 sessions per day. Jerry, will look into finding operators.*
- *Next year the CWTC is in Kingston July 28-Aug 3.*
- *2016 it will not be with the CBF regional so we need to find a regional. Possibilities: Montreal in August, London ON in July, Red Deer. The arrangement we try to make is that we are adding an additional event to the regional, using existing directors and space. We pay an entry fee providing additional revenue to the tournament. (we provide \$150 Per team per day).*

13. CSTC

- *The \$200 non-member fee was discussed, which applies for anyone playing in the CSTC who is not a CBF member. The Board felt this was excessive.*

Motion 14 -15: To change section 3 of the CSTC Conditions of Contest, from a \$200 penalty for not being a member, to a one year membership plus \$50 fee. Poisoning rules still apply.

**MOVED by Neil Kimelman
SECONDED by Peter Morse
CARRIED UNANIMOUSLY**

14. COPC

- *no changes.*

15. CIPC

- *no changes.*

16. ACBL UPDATE

- *We had proposed increasing game sanction fees in Canada with proceeds going to the CBF and in return eliminating the CBF membership dues and all Canadian ACBL members automatically becoming CBF members. The Finance committee rejected this idea. The issues were that there was no way to opt out of CBF membership, who would pay for the increase of .10 per club game per player and that club players were least likely to get benefits.*
- *Juniors – The USBF budget has always been lower than the Canadian budget. Travel costs have always been higher from Canada. There may have been a problem with the wording of the original motion. Don suggests making a motion that he will cosponsor that ACBL picks up fixed costs. In non-championship years funding is different. Paul will work on a motion that will have*

support from other Canadian directors. This motion will be presented as clarification, not a new Canadian proposal and it should eliminate the phony budgeting process.

- *The third item was regarding WBF Zone II representation. In the absence of a zone conference for Zone II (North America), the ACBL is acting as the zone representative, a situation that existed since before the National Bridge Organizations (NBOs) existed in North America. Since the NBOs (CBF, USBF and MBF) are not directly represented on the ACBL board, such arrangement does not meet IOC requirements that each NBO be represented on its zonal organization. It also means that our NBO does not have a way to affect WBF decisions that impact Canada.*

Accordingly, we did not agree to sign a letter authorizing the ACBL to continue to act as the zone representative. Instead we proposed that out of the 5 ACBL WBF representatives, one be elected/appointed by the USB, one by the CBF, and 3 by the ACBL. Leo and Paul are on the international committee which was favourable towards this proposal, but the Board was not. The Board's reasoning was that no NBO is directly represented on the WBF executive council, all representatives are chosen by their zone.

- *Youth Policy – The CBF already has a youth protection policy for quite a while. We will send them a copy of ours which is consistent with the laws of Canada.*

17. WBF UPDATE

- *Paul reported that the 2015 World Championships will not be in Goa, but will be in Chennai India, Sept. 26-Oct.10.*

18. JUNIOR BRIDGE

- *Bryan has done a lot of work with the youths. No report though. He may not have billed us for books. Nader has taken over the juniors.*
- *Rooms have been booked for Istanbul, but not flights. Nader has arranged for an Air Canada code, we will try to use it and see how it works. Most are flying on the 11th leave, 12 to 24th. Event starts on 13th.*
- *If clubs or districts, have fund raisers the funds should go to CBF (Junior Fund).*
- *The ACBL has instituted a policy where they allow a free entry for junior team members playing with partner in events.*

Motion 14-16: Any team comprised exclusively of Juniors 25 and under, can play in Flight B or C at the Canadian Bridge Championships and have their entry fee waived.

MOVED by Kathie Macnab

SECONDED by Peter Morse

CARRIED UNANIMOUSLY

19. INTERNATIONAL MATTERS

- *Mexico playoff – The International Advisory Committee suggested that we invite Mexico to the CBC, and if a Mexican team wins an event (CNTC, CSTC or CWTC) that team qualifies to the*

World Championships. A financial subsidy would be offered to offset the travel costs for one Mexican team and the event entry fee would be waived. The event trophy would still be awarded to the top Canadian team.

Motion 14-17: Mexico will be invited to participate in the CBC. We will provide financial assistance for 1 team.

MOVED by Neil Kimelman

SECONDED by Andre Chartrand

CARRIED

- *Martin Hunter has sent in a request to be added to the Non-playing captain list.*

Motion 14-18: Martin Hunter will be added to the NPC list for juniors.

MOVED by Nader Hanna

SECONDED by Neil Kimelman

CARRIED

- *The Board discussed whether to take a more active role in selection of international teams. The majority of the Board 4 out of 6 were in favour of a more active role.*

Motion 14-19: If a 4 person team (or was a larger team and is now down to 4) wins an event and will be representing Canada, a 3rd paid must be added and it should come from the 2nd place team. If none accept, then the choice goes to the 3rd place team, then 4th and then 5th through 8th.

MOVED by Neil Kimelman

SECONDED by Peter Morse

CARRIED

Motion 14-20: To rescind regulation requiring 4 of original team, and allow 1 pair from the original team to augment and go forward. Augmentation as described in previous motion.

MOVED by Andre Chartrand

SECONDED by Neil Kimelman

MOTION DEFERRED

- *Next cycle, if goes forward, it would go into policy. The issue will be raised with International Advisory Committee to get their opinion.*

20. FINANCIAL STATEMENTS

20.a Unaudited Statements

- *The 2013 audited statement was not available at this time so the meeting went over the unaudited statement.*

Motion 14-21: Subject to receipt of the Audited Statement, the Board accepts the 2013 unaudited Financial Statement.

MOVED by Peter Morse

SECONDED by Neil Kimelman

CARRIED

21. BUDGETS

Motion 14-22: To approve the budget for the general, junior and international fund as presented in the minutes.

MOVED by Jerry Mamer

SECONDED by Nader Hanna

CARRIED

22. STAC

- *District 19 had complained about the \$9 per table fee.*

Motion 14-23: To lower the per table fee from \$9 per table to \$8 per table.

MOVED by Nader Hanna

SECONDED by Kathie Macnab

CARRIED

23. ROOKIE MASTER

- *discussion of having an online game*
- *afternoon vs. evening games may result in lower turnout. Ina to provide analysis at next meeting.*

24. ERIN BERRY

- *7 requests, primarily to Vegas, 2 on under 20 team,*
- *We have a total of \$6,500 to distribute*
- *Awards:*
 - *\$500 to Vivian Lamoureux*
 - *\$500 to VJ Lamoureux*
 - *\$800 to Braden MacDougall*
 - *\$800 to Dru Guimond*
 - *\$800 to Brant Guimond*
 - *\$800 to Victor Lamoureux*
 - *\$800 to Bob Feng*
 - *\$1,500 to CBF Junior Fund to help with Istanbul expenses*

25. LONGEST DAY

- *We are hoping for great participation and to increase last year's fundraising*

26. OLYMPIC COMMITTEE

- *The last meeting was in Toronto and Nader attended. Due to change in bylaws, we have very little status. If it's somewhere where a zone director can attend and there is no cost involved, then the Zone director may attend.*

27. HALL OF FAME

- *Agnes Gordon and Bruce Gowdy are the 2014 inductees.*
- *Hall of Fame committee -- Sharon Reus joined, John Carruthers is off. Paul Thurston on. President, Nader Hanna and vice-president are also on committee.*

28. OTHER BUSINESS

Motion 14-23: Subject to review after 2014 CBC, delegate authority of Zero Tolerance infractions to the tournament Directors subject to review by disciplinary committee.

MOVED by Nader Hanna

SECONDED by Peter Morse

CARRIED

29. ELECTIONS AND APPOINTMENTS

Ina Demme took over the chair to conduct the Elections.

29.a Election of Officers

Motion 14-24: Nader Hanna be elected as CBF President for the 2014/2015 term.

MOVED by Peter Morse

SECONDED by Kathie Macnab

CARRIED UNANIMOUSLY

Motion 14-25: Neil Kimelman be elected as CBF Vice President for the 2014/2015 term.

MOVED by Peter Morse

SECONDED by Andre Chartrand

CARRIED UNANIMOUSLY

Motion 14-26: Ina Demme be elected as Executive Secretary for the 2014/2015 term.

MOVED by Peter Morse

SECONDED by Nader Hanna

CARRIED UNANIMOUSLY

Motion 14-27: Ina Demme is elected as Treasurer for the 2014/2015 term.

MOVED by Nader Hanna

SECONDED by Peter Morse

CARRIED UNANIMOUSLY

29.b Committees and Assignments

Committees:

Canadian Bridge Championships	Ina Demme, Andre Chartrand, Jean Castonguay
National Event Co-ordinator	Ina Demme
Publication	Neil Kimelman, Jude Goodwin, Francine Cimon, Ina Demme
Conduct, Deportment & Ethics	Nader Hanna-chair, and CBF Board
International Events	Ina Demme, Nader Hanna
Canadian Olympic Committee	Ina Demme
Francophone Services	Andre Chartrand, Francine Cimon, Gerard Cote
Junior Development	Nader Hanna, Bryan Maksymetz, Paul Janicki
Trophies	Ina Demme
Website	Jude Goodwin, Ina Demme, Nader Hanna
Website Development	Nader Hanna, Kathie Macnab, Neil Kimelman, Ina Demme, Jude Goodwin
Investment	Peter Morse, Nader Hanna, Jerry Mamer
Sponsorship/Fund Raising	CBF Zone Directors
Membership Promotion	Kathie Macnab, Neil Kimelman
CBC Disciplinary Committee (2014)	Nader Hanna, Jerry Mamer, Andre Chartrand, Neil Kimelman + two participants
CBC Tournament Committee	Nader Hanna, Jerry Mamer, Neil Kimelman

Board Assignments:

Translations – Ina Demme
Budget – Ina Demme, Peter Morse
Director Meeting – Ina Demme, Andre Chartrand
Mexico Liaison – Ina Demme, Nader Hanna
CBF Regional -- 2014 Nader Hanna, Ina Demme
2015 Andre Chartrand, Ina Demme
Conditions of Contest – Peter Morse, Nader Hanna, Ina Demme
Hall of Fame – Nader Hanna, Neil Kimelman
Uniforms – Nader Hanna, Ina Demme

30.0 NEXT MEETING & ADJOURNMENT

Motion 14-28: The next meeting of the CBF Board of Directors will be in Montreal, QC, May 20-22, 2015, the three days prior to the 2015 Canadian Bridge Championships.

MOVED by Nader Hanna

SECONDED by Peter Morse

CARRIED UNANIMOUSLY

Motion 14-29: The meeting be adjourned at 2pm. Friday, May 1, 2014.

MOVED by Jerry Mamer

CARRIED UNANIMOUSLY