

Canadian Bridge Federation
LA FÉDÉRATION CANADIENNE DE BRIDGE

10572 Fourth Line, Milton, On L9T 2X9

Telephone: 416-903-4009

Email Address: canbridge4009@gmail.com

Website: cbf.ca

Board of Directors

Regular Meeting Minutes

Date: June 8, 9, 10 2024.
Time: 8:30 to 5:30
Location: Penticton Trade and Convention Center

MEETING TYPE:	<input checked="" type="radio"/> Regular	<input type="radio"/> Special
MINUTES TYPE:	<input checked="" type="radio"/> Proposed	<input type="radio"/> Approved

I. Call To Order

The meeting was called to order at 2:00 p.m.

II. Roll Call

Board Member Attendance:

Kathie Macnab	KM	President	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Shelley Burns	SB	Vice-President	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Catherine Kinsella	CK	Secretary	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Cathy Walsh	CW	Treasurer	<input type="radio"/> Present	<input checked="" type="radio"/> Absent
Marcia Andreychuk	MA	Director	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Howard Huynh	HH	Director	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Freddie Mykytyshyn	FM	Director	<input checked="" type="radio"/> Present	<input type="radio"/> Absent
Terry Du	TD	Director	<input checked="" type="radio"/> Present	<input type="radio"/> Absent

The following special guests were invited to attend: Andy Stark Zoom 9:00 a.m. Monday, Jonathan Steinberg 11:00 a.m. Monday, Shireen Mohandes 8:30 a.m. Sunday.

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III. Approval of Agenda

Motion 24.21: M. Andreychuk

Support: T. Du

Ayes: 6 Nays: 0 **Carried**

IV. Administrative Matters

1. Confirmation of Zone Directors

- Terry Du confirmed as Zone III Director for Term of Jan. 1, 2024 – Dec. 31, 2027
- Shelley Burns confirmed as Zone VI Director for the Term of Jan. 1, 2024 – Dec. 31, 2027
- M. Andreychuk confirmed as Zone V Director for the remainder of the Term of January 1, 2023 – December 31, 2026
- Upcoming/current elections – Zone I, Zone IV
- F. Mykytyshyn (Zone IV) has indicated that he will run for another term.
- K. Macnab (Zone I) may retire.

2. Hall of Fame – Nomination of Board Member for HOF committee

Motion 24.22: S. Burns

Move to have F. Mykytyshyn serve on the committee.

Support: F. Mykytyshyn

Ayes: 6 Nays: 0 **Carried**

3. AGM Arrangements

- Quorum requirements – 3 zones, 7 people.
- Financials and 2023 AGM Minutes posted on website and hard copies will be available.
- Add Recognition of Richmond Trophy Winner – Richard Chan
- Add Retirement Presentation to Ina Demme
- Add Motion to modify CBF By-law 6.01 Election and Term of Office
 - Allow for up to three (3) Directors at Large (Past President could be one of the Directors at Large to help maintain continuity.)
- Catering arranged with venue (Coffee/bagels/pastries)

4. Reports

- Canadian Bridge Championships
 - i. Directors - Doug Rankin (DIC), Dom Guay
 - ii. Disciplinary Committee – T.Du, F.Mykytyshyn, H.Huynh

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- iii. Hospitality Arranged – AGM, HOF
- iv. Screens on-site, balance of supplies borrowed from local clubs.
- v. 2025 RR schedule confirmed – will be posted by June 30
- vi. 2025 Canadian Championships to be held in conjunction with the Toronto Easter Regional – April 14 to 20, 2025.
- Rookie-Master
 - i. Hand analysis sent out electronically to clubs – Savings \$3000 postage.
 - ii. Expect increased attendance, both number of clubs and participants as newer players take lessons and return to F2F (Increased Awareness)
 - iii. Clubs that regularly participate are sometimes limited by the date of the event aligning with their club schedule. We rotate both the Spring and Fall games annually so that they will fall on different days of the week.
 - iv. Certificates to be mailed to club winners.
 - v. Plaques 2/zone and 2 Canada wide – maintain current model / revisit if financials change – Expensive if not all zones represented. An alternative would be to remove the year and/or specific zone, so we have more flexibility and potential for reuse.
- Office Report
 - i. Update Club Contact List **C. Kinsella, Aug. 1, 2024**
 - ii. Clean up Membee Database - complete **C. Kinsella**
 - 1. Need to provide clean/updated database to ACBL. June 15, 2024
 - 2. Schedule meeting with Membee to review data inputs and opportunities for improvement (ease of use/maintain) **C. Kinsella**
 - 3. Utilize Database to send out past due membership emails and upcoming renewal reminders **C. Kinsella, Aug. 15, 2024**
 - iii. Provide membership statistics to Board on quarterly basis **C. Kinsella**
- International Report
 - i. Nader Hanna is our representative on the WBF until 2026
 - 1. Year 1 – 2023 World Team Championships (Zonal) 2 US, 1 Can/Mex
 - 2. Year 2 – 2024 World Bridge Games (Olympic) – Every country represented.
 - 3. Year 3 – 2025 World Team Championships (Zonal) 2 US, 1 Can/Mex
 - 4. Year 4 – 2026 Transnational – Any country can send one or more teams.
 - ii. 2024 WBF Olympiad is Oct. 22 to Nov.1, Buenos Aires, Argentina
 - iii. Mexico did not join the Caribbean Zone (a playoff may be required in 2025 between Mexico and Canada.)
 - iv. CBF to request update annually from Nader to remain current on international events/issues.
 - v. NABF (Zonal Conference) does not pay WBF dues on behalf of NBOs.
 - 1. Based on our current membership we pay approximately \$4,000 US in WBF fees.
 - vi. CBF currently covers entry fee, uniforms and some travel subsidy as outlined in the CoC – We should look to improve our support.

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5. Election of Officers

- Nomination for President: Kathie Macnab
 - i. Motion: S. Burns 2nd: T. Du Carried
- Nomination for Vice President: Shelley Burns
 - i. Motion: K. Macnab 2nd: H. Huynh Carried
- Nomination for Treasurer: Cathy Walsh
 - i. Motion: F. Mykytyshyn Carried
- Nomination for Executive Assistant: Catherine Kinsella
 - i. Motion: F. Mykytyshyn Carried

Note: K. Macnab stated she may be stepping down at the end of her term on Dec. 31, 2024. The Board will review the position of President if required.

6. Committees/Responsibilities

- Canadian Bridge Championships Site Zone Director to work with CK.
- National Event Coordinator Board Liaison: K. Macnab
- Publications – Bridge Canada Editor: Neil Kimelman, M.Andreychuk
- International Events & Mexico N. Gartaganis, Nadar Hanna (WBF)
- Francophone Services L. Mascolo
- Junior Development Andy Stark
 - i. Committee: A. Stark, T. Du, C. Walsh, C. Kinsella
- Trophies
 - i. **C.Kinsella** has taken pictures and is in the process of documenting past winners.
 - ii. Many of the trophies are in extremely poor shape. The board has agreed to keep the 5-6 Main trophies. C. Kinsella to provide an estimate of the cost to repair/update. The balance of the trophies can be disposed.
- Website Content: C.K. / L.M.
Structure/Navigation: T.D. / M.A.
- Investment & Finance Committee: C.W. / F.M.
- Disciplinary Committee: Paul Cronin (chair), Francine Cimon, Nicholas Krnjevic, Jim McAvoy, Bob Todd
 - i. Contact current standing members to see if they are still willing to serve **C.Kinsella Sept. 2024**
- Appeals Committee: Should not include CBF Board member.
 - i. Follow required to review structure, procedure etc. and report back to board **Action: TBD**
- Advisory Committee: Bob Todd, Brenda Bryant, Michael Roche, Nick L'Ecuyer, Julie Smith
 - i. K. Macnab will be liaison.
- Recorder: Tony Reus

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- i. Complaints get recorded and forwarded to the Disciplinary Committee
- ii. Confirm that he will remain as recorder **C.Kinsella Sept. 2024**
- Erin Berry Subsidy Committee: C.W. / T.D. / C.K.
 - i. Reviews applications for funding grants for juniors under 18 years old

7. Assignments

- Translations L.Mascolo
- Director Meetings C. Kinsella
 - i. Third Monday of the Month – Zoom 8:00 pm est.
- CBF Regional C. Kinsella
 - i. Potential to hold at another time during the year or “sell” to unit to run.
- Conditions of Contest C. Kinsella, Board Review
 - i. To be reviewed annually and updated as required.
- Hall of Fame Nader Hanna new committee chair
 - i. Honorarium of \$300 traditionally paid to chair.
- Uniforms C.Kinsella
 - i. We have a stock of shirts that we are having difficulty using. Limited sizes and we are unable to source any more.
 - ii. WBF team uniform budget is \$2,000 – 2 t shirts.
 - iii. Junior uniform budget is \$1500 – 2/3 t shirts and a hoodie.
- Publicity / Website T.Du and M.Andreychuk
 - i. Work with Louise to improve ease of use / enhance website.

V. Financial Matters

- Treasurer’s Report
 - Significant operating loss of (\$79,940) for 2023
 - i. Gen. Fund loss of (46,410) – revenue is down.
 - 1. Increase in salaries(temp.), professional fees, Board Meeting
 - ii. International Fund loss of (33,530)
 - 1. Loss on Canadian Championships/Regional did not support WBF fees.

Motion 24.23: H.Huynh **Approve 2023 Financials**

Support: S. Burns

Ayes: 6 Nays: 0 **Carried**

- Internal Financial Controls
 - Transfer of 103,753 from International Fund (46,344) and Junior Fund (57,419) to the General Fund to return funds “loaned” from 2003 to 2011.
 - Investments have been moved out of the stock market and into a term deposit at 4%.
- Review of CBC 2024 Budget

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- CNTC revenue projections will generate sufficient revenue to cover expenses and WBF entrance fees.
- Revenue projections from the COPC/CIPC events is \$30,000. This will allow for additional support of international teams. Current budget is only \$1,000/team.
- RR Qualifier cost was \$5,463. A 20% rate increase for Directors would equate to \$815. (\$20/team)

Motion 24.24: S.Burns To Increase the on-line Directors rate to \$30/hour.

Support: M.Andreychuk

Ayes: 5 Nays: 1 **Carried**

- Review of 2024 CBF Budget
 - Projecting a loss for 2024 (-\$26,500)
 - Expenses tracking to budget.
 - General Fund is not yet at break even.
 - i. Need to consider charging the International and Junior Funds for time spent supporting their activities. Propose \$20,000 in 2024 for International.
 - Expenditures
 - i. Insurance – Mandatory: No projected cuts
 - ii. AGM & Hall of Fame – not significant: No projected cuts
 - iii. Promotion Expenses – Board approved, not budgeted.
 - 1. NABC event sponsorship
 - 2. CBF promotional banners (3)
 - iv. Review line-item costs for potential reduction, minimize discretionary spending!
- Bridge Canada 2024 Budget
 - Reduced number of issues from 6 to 4.
 - Costs reduced by 50%.
- CBF Revenue Sources
 - Increased CBF membership fee.
 - i. Slightly ahead of budget. Significant boost because of Maple Leaf Discount. Need to maintain and build on awareness/visibility. Retain!
 - Advertising – Secured additional revenue of \$800.
 - Online Teams – highly successful and profitable (great visibility)
 - STAC Games – small profit of \$2,375, raised table fees, reduced administration.
 - Tournaments – currently not a revenue generator, postpone CBF 2025 regional.
 - Sponsorships **F.Mykytyshyn** to investigate.
 - Government Grants Not a priority but worth a review

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VI. Committee Report(s)

1. Junior Program

Update provided by A.Stark, C.Walsh

- CBF will send one team to play in the U26 WBF Transnationals in Wroclaw, Poland. July 13 – 18
- Team comprised of: Cindy He – Olivia Laufer, Jeffrey Matinovic – Simon Hungate, and Quan Chen – Garrett Liu. NPC Andy Stark
- Each team has been working with a mentor – great support from top players.
- Jr. Fundraiser generated \$1659.
- Additional funding of \$1,000/player from ACBL Ed. Foundation – 15 hours of bridge community service
- 2025 Team trials are tentatively planned for the 2024 Christmas break.
 - Emails will be sent to all juniors as well as bridge clubs.
 - A news event will be posted on the CBF website.
 - Logistics and format to be finalized by September.
- Andy's looking for opportunities to further develop the junior program.
- Honorarium of \$1000 traditionally paid to chair

C.Walsh

2. ACBL Liaison

Jonathan Steinberg

- The ACBL allocates \$25,000 US annually for Canadian Junior Bridge. In order to receive the funding, the Junior committee must submit an annual report outlining the progress of the program with the current financial statements and expected expenditures to the ACBL.
- ACBL has been willing to send out emails on behalf of the CBF to all Canadian ACBL members.
- ACBL/BBO contract when renewed will not be exclusive. Other platforms i.e., Real Bridge may be able to award MPs.

Junior Committee

3. Bridge Canada

Neil Kimelman

- Four issues per year, honorariums for articles have discontinued.
 - 2024 projected publication cost is \$11,250 (down significantly from 2023)
- Migrated to Discord – online tool for team to collaborate on publication.
- Neil is producing the bulk of the content for each issue.
- Members would like to see more pictures of players (personal/club content)
- **The board recognizes that we need to find ways to add “content” to Bridge Canada**
- The CBF should include a full-page ad for our partner regional each year.
- How is the Kibitzer published? Cost, style, content etc.

C.Kinsella

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VII. Special Events

1. STACs

- Increased table fees and attendance resulted in a profit of \$2373 in 2024.
- Administrative work has been greatly reduced with more clubs doing E-transfer.
- Look into the possibility of making our event a Royal STAC **K.Macnab**
- Especially important for CBF visibility – ability to touch all Canadian bridge players.

2. Alzheimer support game

Week of June 16, 2024

- Send email out to all Clubs explaining event **C. Kinsella**
- Most clubs participate and send their funds directly to their local Alzheimer chapter. Not a lot of involvement with the CBF.
- Results to be published on the CBF website.

4. On-line Monthly CBF Game

- The monthly CBF on-line game will run from September to March as a COPC qualifier game.
- An additional four on-line CNTC team qualifier games have been added to the schedule from September to December. These have proven to be very successful as many clubs do not hold team games.
- Need to send out game reminders the week before the game **C. Kinsella**

VIII. New Business

1. Communication

- Zoom meeting with Club Managers (mid-Sept. and mid-Jan.) **S.Burns**
- Update Club Manager Listing **C.Kinsella**
 - Send out to each Zone Director
- Emails
 - One call to action per email – can include filler information.
 - Try to add colour/graphics where possible.

2. Marketing

- Update/review Brochures / Posters - highlight advantage to becoming member.
 - Mail Campaign to Club Managers / Unit Presidents – provide brochures, calendar of events etc. for distribution **K.Macnab, C.Walsh**
- Update Membee database.
 - Clean and current – past due notifications will be issued first followed by 3-month upcoming renewal notice **C.Kinsella**
- Do we have website traffic statistics? **L. Mascolo**

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- Site analytics for Bridge Canada?
- Look to improve ease of use

T.Du, M.Andreychuk

3. Real Bridge Presentation

Shireen Modandes

- Platform of choice for the Canadian RR Qualifiers
- Very affordable \$.54 /person/ 20 boards
- Ease of use for both players and directors, very flexible, both audio and video
- Offers Swiss Pairs and Teams of eight
- Excellent Teaching tool
- Major Barrier for mainstream use – cannot currently award ACBL MPs

4. Bridge Plus More

Shelley Burns

- Each table has a dealing machine, 2 sets of cards and an android tablet.
- Barometer style games with instant results and recording of card play.
- Eliminates bridge mates, multiple sets of boards, pre-dealing boards etc.
- Major upfront capital cost
- Not applicable for CBF events

IX. Adjournment

Motion 24.25: K. Macnab

Carried

Minutes Certification:

Proposed minutes respectfully submitted,

Board Secretary /Recording Secretary

Date

Approved by the Board of Directors on .

Board Secretary

Date