

Canadian Bridge Federation
LA FÉDÉRATION CANADIENNE DE BRIDGE
10572 Fourth Line

Halton Hills, On L9T 2X9

Telephone: 416-903-4009

Email Address: canbridge4009@gmail.com

Website: cbf.ca

Board of Directors

Regular Meeting Minutes

Date: July 14, 2025

Time: 8:00 pm to 10:00 pm

Location: Zoom

MEETING TYPE:	<input checked="" type="radio"/> Regular	<input type="radio"/> Special
MINUTES TYPE:	<input checked="" type="radio"/> Proposed	<input type="radio"/> Approved

I. Call to Order

The meeting was called to order at 8:04 pm.

II. Roll Call

Board Member Attendance:

Present: Shelley Burns, Allan Callard, Marielle Decelles-Brentnall, Lois Matton, Ginger Grant, Mike Hargreaves, Sheila Xu, Catherine Kinsella

Absent: Terry Du, Deb Harper

Other Attendees: Sondra Blank, Louise Mascolo and David Cohen joined at 8:20 pm

III. Motions

Registering On-line Motions

Motion 25.38: A. Callard **To appoint Sondra Blank as the CBF Deputy Executive Administrator as of July 14, 2025, with a training period from July 14 to October 14, after which time Sondra will assume the position of CBF Executive Administrator.**

Support: M. Hargreave

Ayes: 8 Nays: 0 **Carried**

Motion 25-39: D. Harper **To accept the following Board minutes as presented.: June 9, 2025**

Second: G. Grant

Ayes:6 Nays: 0 **Carried**

A copy of the meeting minutes is available for public inspection at CBF.ca, within five business days of approval for approved minutes.

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IV. Current Events

Marc-Andre Fourcaudot resigned his Director at Large position on the CBF Board of Directors effective immediately.

Treasurer Transition Plan

- Accountant has year-end and QB files as of July 4 – expect completed file by July 25 (quoted fee \$3300)
- Bank documents signed as of July 11 – Sheila Xu, Shelley Burns, Ginger Grant, and Ina Demme have signing authority (access cards to be picked up/mailed)
- Extensive list of payables. Critical Wire transfer of WBF fees ASAP
- Apply for a CBF Credit Card to cover monthly recurring expenses etc.

Executive Administrator Transition Plan

- Need to establish a CBF mailing address (Toronto or Montreal?)
- Create Admin@cbf.ca email address – migrate accounts from canbridge4009.
- Set-up weekly meetings to review information (Data migration/training)

Membee

- New Version introduced – more flexible for views/reports.
- Reviewing current process to determine if it can be integrated into the membership function. (Membee does not support bulk imports for invoicing/payment processing.)

V. Subcommittee Reports

Sustainability of CBF – building relationships with Clubs and Players

- Maple Leaf Real Bridge Games
 - Communication plan - email sent to members and clubs
 - Charge \$5 Cdn / \$4 US to play – players must set up an account with RealBridge and deposit funds
 - Players asked to complete registration form which automatically populates a CBF spreadsheet
 - Flyer Advertisement in September edition of Bridge Bulletin and on the ACBL website
 - Practice games schedule (4 weeks) and links posted on CBF website
- CBF Fundraiser – Feb. 23, 2026 – auction Pros, Teachers, Experts to play a game on RealBridge (Committee: Danny Miles, Jason Feldman, Jacob Freeman)

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- CBF Sustainability Fee Proposal
 - Allan proposed \$1/person/session CBF fee to be levied to all Canadian Regional tournaments (10-12 Regional tournaments per year)
 - Some members supported the idea whereas other board members were opposed – the CBF is trying to build support from the players / clubs and felt a “tax” would be counter productive
 - The CBF has no influence over the regionals and would be therefore asking them to volunteer to charge an additional \$1/session and then remit to the CBF
 - General consensus was that this idea may be something to revisit in the future but not at this time.

Website / IT

D. Cohen

- Refreshing results for events has been fixed.
- Refreshing Convention Cards corrected (different solution – create second file name)
- Working on Mobile visibility issues (most people access results on their cell phone)
- User login/Membee – forgotten passwords, stale/changed email addresses.
 - Opened access to Bridge Canada Magazine
 - Opened access to registration of all events.
- Email addresses refreshed in MailChimp monthly.

VI. Communications

- Distribute Richmond Pins to Zone Directors – 7 lowest categories CK

Motion 25-40: M. Hargreave To move the COPC event to on-line using the RealBridge platform. Dates to be determined.

Second: G. Grant

Ayes:6

Nays: 0

Abstained:0

Carried

VII. World Bridge Games

- Junior tournament underway - U16 placed 11/18, U26 placed 17/20.
 - Potential anti-doping issue averted – needs to be documented and reviewed during team trials/training.
- Adult deadline for Convention Cards July 14, **Payment July 21**
- Uniforms distributed. Swapping sizes and a small reorder required. Surplus jackets will be used next year.

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VIII. 2025 AGM

Revised Date: Aug. 13, 2025, 7:30 p.m. ET (Zoom)

- M. Hargreaves will be the lead for the AGM.
- Deadline for Membership Communication on CBF website July 13, 2025
 - Financials are at risk of not being available for publication.
- Post Membership Motions, By-law amendments, Agenda, Condition of Contest CK
- Need to investigate potential member motion, provide response & post on website MH.
- Email communication with zoom link will go out the first week of August. CK

Next Meeting: August 11, 2025

IX. Adjournment 10:00 pm

Motion 25-41: A. Callard

Seconded: M. Hargreaves

Carried