



CANADIAN BRIDGE FEDERATION
LA FÉDÉRATION CANADIENNE DE BRIDGE

Canadian Bridge Federation – Board of Directors Meeting

Date: October 05, 2025

Time: 8:00 PM ET

Location: Online Meeting (Zoom)

MEETING TYPE: Regular ▾

MINUTES TYPE: Proposed ▾

I. Call to Order

The meeting was called to order at 8:03 pm.

II. Roll Call

	T ATTENDEES	Title	⌵ Status
SB	Shelley Burns	President, Director Zone VI	Present ▾
AC	Allan Callard	Director - Zone I	Present ▾
DH	Deb Harper	Director - Zone II	Present ▾
TD	Terry Du	Director - Zone III	Present ▾
MB	Marielle Decelles-Brentnall	Director - Zone IV	Present ▾
LM	Lois Matton	Director - Zone V	Present ▾
GG	Ginger Grant	Director at Large	Present ▾
MH	Mike Hargreaves	Director at Large	Present ▾
CK	Catherine Kinsella	Executive Administrator	Present ▾
SX	Sheila Xu	Treasurer	Absent ▾
SO	Sondra Blank	Exec Admin in Training	Present ▾
LM	Louise Mascolo	Webmaster	Present ▾

III. Approval of September 8, 2025 Board Meeting Minutes

Motion 25-53: To accept the minutes of the September 8, 2025 Board Meeting.

Proposed by: Allan Callard

Seconded by: Mike Hargreaves

Ayes: 8

Carried unanimously

IV. Update on Current & Upcoming Events

Executive Administrator Transition Plan:

- Ongoing issues with Membee, but getting closer to a solution
- Sondra to meet with Membee on October 20th
- Catherine's last day to be October 15th - Sheila to be notified

COPC & CNTC:

- Adding RealBridge team qualifier games in addition to the BBO qualifiers.
- Friday night team games are not recommended due to conflicts.

Online Team League Update:

- Start of C and Newcomer Flights delayed to boost participation.
- Allowing non-CBF members to participate in the newcomer flight to further drive participation
- Promotion plans underway – video and live Q&A for new players.

Erin Berry - Rookie Master:

- Clarified "Rookie" definition as under 100 MP is a guideline; final judgment left to the discretion of club directors.

2026 Canadian Championships - CoC:

- Revised qualification proposal added to supplemental Conditions of Contest
- Clarified language around disciplinary status and what "in good standing" means.
- Added a paragraph to the general CoC defining what disciplinary status means

Motion 25-54: To accept the general and supplemental conditions of contest as amended

Proposed by: Ginger Grant

Seconded by: Marielle Decelles-Brentnall

Ayes: 8 **Carried unanimously**

2026 COPC:

- Tentative date for the COPC game: April 25–26 (backup May 2–3).

V. Subcommittee Reports

Maple Leaf Games:

- Some ongoing technical issues with RealBridge
- Issues related to depositing funds could be due to currency not being selected
- Plans to make the game links more visible on the CBF website
- *ACTION: Louise to post RealBridge game links on CBF Website*

Fundraiser (Feb. 23, 2026)

- First email from Tracy Bauer had limited response; promotion to continue

Charity Registration

- Becoming a registered charity would require meeting CRA's "public purpose" test, which bridge likely fails.
- Most CBF expenses are administrative and would not qualify as charitable.
- The board agreed no further action should be taken at this time
- *ACTION: Ginger to contact George Retek to update him*

Updates on Sustainability Fee

- Folder created on the CBF google drive to track progress on the Sustainability Fee program
- First email sent to Darlene Scott on Sept 26; no reply yet.
- Discount model considered but deemed administratively unworkable at tournaments.
- *STATUS: Awaiting response from Darlene Scott regarding implementation at the first 2026 regional*

Expenditures Approval Policy

- The new policy establishes approval thresholds for different spending levels.
- The board discussed the need to update the bylaws to reflect approval rather than physical signatures for payments over \$5,000, due to electronic payments
- ACTION: Add bylaw change to next AGM agenda (signed → approved)

Motion 25-55: To adopt the Expenditure Approval Policy as presented

Proposed by: Lois Matton

Seconded by: Marielle Decelles-Brentnall

Ayes: 8

Carried unanimously

WBF Liability Fee

- Shelley updated on negotiations with ACBL and WBF regarding past fee liability.
 - ACBL plans to raise NABC+ fees to funnel more money to the CBF
 - The ACBL is trying to get the WBF to waive the CBF's liability for the 2024 and 2025 dues
 - As a backup plan, Catherine suggested the CBF could take 1/3 of the WBF liability costs from the junior fund, since juniors are also WBF members.
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VI. Review of Financial Statements

- Important for the board to regularly review financial statements
 - The board agreed on quarterly financial updates, with the Treasurer to flag any issues immediately.
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VII. Proposal to Allocate General Fund Expenses to Junior Fund

Discussion: Deferred to the next Board Meeting.

VIII. Bridge Canada Magazine – Production Model

- Proposal to discontinue Goodwin Productions and use Trevor Laporte for design. Trevor currently handles the Toronto Kibitzer magazine and comes recommended by Andy Stark
 - Estimated annual savings \$3,500–\$4,000 plus elimination of flipbook subscription.
 - The Board agreed that the change may proceed provided that Neil supports the transition and that the CBF continues to maintain a good working relationship with Goodwin Productions
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IX. Other Business

Captains Report

- Catherine summarized that the captains provided reports on how the teams performed, what went well, and what could be improved
- A template was created, to provide a standard format for the captains to use going forward.
- The team uniforms/jackets were well-received and can be reused for future events.

Motion 25-56: Motion to approve the captains report

Proposed by: Marielle Decelles-Brentnall

Seconded by: Deb Harper

Ayes: 8

Carried unanimously

WBF - New Development Program

- New program launched by WBF; CBF to designate a contact person.
 - Could be someone who is not on the board
 - ACTION: Sondra to try to identify a suitable contact.
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Motion 25-57: To adjourn the meeting.

Proposed by: Mike Hargreaves

Seconded by: Allan Callard **Carried.**

Meeting adjourned at 10:23 PM ET.

Next Meeting: November 17, 2025.