

# CBF BOARD OF DIRECTORS - CONFERENCE CALL MINUTES

Tuesday, July 24, 2012

**PRESENT:** Kathie Macnab, Zone I Director  
Jean Castonguay, Zone II Director  
Nader Hanna, Zone III Director & CBF President  
Neil Kimelman, Zone IV Director  
Jerry Mamer, Zone V Director  
Peter Morse, Zone VI Director & CBF Vice President  
Janice Anderson, Executive Assistant

## 1. Call to Order & Agenda Approval

The President, Nader Hanna, declared a Quorum and the meeting was called to order at 10:33am EDT. Several items were added to Other Business.

Nader checked with the other board members as to the amount of time everyone had for the call.

## 2. Daniel Lavee Appeal

*The board reviewed Daniel Lavee's appeal. The Board also reviewed the process followed with the formation of the committee and the committee hearing along with the penalty imposed by the committee. Neil Kimelman informed that board that he would not vote on any matters concerning the appeal as he was a member of the team Daniel was playing against.*

**The Board unanimously denied Daniel Lavee's appeal.**

## 3. Audited Financial Statements

**MOTION 12-07CC1: The CBF Board of Directors approves the 2011 Audited CBF Financial Statements.**

**MOVED by Peter Morse.**

**SECONDED by Kathie Macnab.**

**CARRIED UNANIMOUSLY.**

**MOTION 12-07CC2: The CBF Trustees approve the 2011 Audited Financial Statements for the CBF Charitable Foundation.**

**MOVED by Jerry Mamer.**

**SECONDED by Peter Morse.**

**CARRIED UNANIMOUSLY.**

## 4. CWTC National Final RR Entry Fee

*Janice Anderson asked the board to confirm that the RR entry fee for the CWTC if 6 or fewer teams enter would be \$924 since the Round Robin would now cover 4 days.*

**The Board confirmed this should be the fee.**

## 5. Other Business

### a) New Not For Profit Act and what CBF must do to transfer to it

*Janice had provided the board with links to the information on what must be done to transfer to the new Not For Profit Act. Corporations covered under the old Letters Patent have until Dec. 31, 2014 to make the transfer or they will be deemed to no longer exist.*

*The first thing that needs to be done is a rewrite of the CBF Bylaws so they comply with the new regulations. This needs done this winter so that notice can be given and the new Bylaws voted on at the 2013 AGM.*

*Peter Morse offered to look at the Bylaws and prepare a first draft for the Board to examine.*

**b) Letter from John Carruthers re: Slow Play**

*The Board had reviewed John's letter which was sent to them via email.*

**It was agreed that Nader Hanna would respond to John on behalf of the CBF Board.**

**c) WBF Zonal representation**

*Nader reported on his continued work on getting changes to how WBF Zonal reps are chosen.*

*Georgia Heth has reported that the WBF is currently restructuring so it is a good time to address this concern. Nader also spoke to current ACBL President Sharon Anderson.*

*Joan Gerard, USBF President is a strong ally on getting changes made.*

*Out of Nader's discussions, Georgia Heth has said she will submit a motion at the Fall ACBL Board meetings that would allow the CBF and USBF to put motions directly to the ACBL meetings.*

**d) Janice's retirement notification**

*Nader Hanna reported that he has one person interested in the position and that person will be submitting a formal application with a resume.*

*Nader suggested that he would like all board members to have anyone they feel is interested submit a written application by the end of 2012.*

*Nader suggested that the new Executive Assistant should be decided by early in 2013 so they could at least work with Janice on some sort of level during the year and be ready to take over in 2014.*

**Janice was asked to create a list of what all needs to be changed once a new person is in place and what the time frame of making these changes should be.**

**e) Website Meeting**

*Peter Morse reported on his meeting with Jude.*

*Janice reported that Jude had prepared a list of items needed to update the website. Janice is providing her with any files (such as minutes, financial statements, etc) that she has not posted yet.*

**f) Junior NPC**

*Janice reported to the Board how helpful and efficient David Sabourin has been since being appointed NPC of the Youth team. David has been working very hard with the team and in helping make sure all materials needed by Jan are submitted to her.*

**g) Conditions of Contest**

*It was agreed that we need something in the Conditions of Contest re: Conduct and Ethics and Appeal process.*

**Both Neil Kimelman and Kathie Macnab expressed an interest in working on this.**

**It was also suggested we need something in the Conditions re: Zero Tolerance. We also need to have instructions for the directors on how we expect Zero Tolerance enforced.**

**Neil offered to help write something up.**

**h) Board Picture**

*Jerry Mamer suggested that we need a new Board of Director picture. Each year one should be taken at the CBF Board meetings so that a current one can be placed on the website.*

**6. Adjournment**

*With no further business to discuss at this time the meeting was adjourned at 12:06am EDT.*