

CBF BOARD OF DIRECTORS - CONFERENCE CALL MINUTES

Monday, December 19, 2011

PRESENT: Kathie Macnab, Zone I Director
Nader Hanna, Zone III Director & CBF President
Neil Kimelman, Zone IV Director
Peter Morse, Zone VI Director & CBF Vice President
Janice Anderson, Executive Assistant

1. Call to Order & Agenda Approval

The President, Nader Hanna, declared a Quorum and the meeting was called to order at 10:05am EST. The agenda was approved as presented by email.

2. Club/Membership Mail-out

Kathie Macnab described to the board the CBF display board (three panel fold out) that she takes to tournaments in her area.

Kathie will send a photo of her display board.

Nader will have a package of material in the Registration bag at the 2012 CBF International Fund Regional in Toronto. He will also have a membership sign up desk at the Regional.

September 2, 2011 - Kathie Macnab emailed the board copies of the material she prepared for consideration for the Membership recruitment mail-out to club managers.

- ▶ *Canadian Bridge Federation Recruiter Incentive Program sheet*
- ▶ *Club Managers, Owners, Directors & Teachers sheet*
- ▶ *Membership Form*
- ▶ *Poster with two photos on it*
- ▶ *Good Luck Poster*
- ▶ *Canadian Bridge Federation Trivia Quiz*
- ▶ *Mini-Richmond Race poster*

The Board discussed the following questions:

1. *What ones should be printed and mailed out?*

- decided to send out:

Club Managers, Owners, Directors & Teachers sheet

Membership Form

Mini-Richmond Race poster

It was also felt that we should have a cover letter and it could contain some of the information in the other sheets.

Kathie and Jan will work together to get the cover letter done.

2. *Do we print in colour? - will go with Black, White and Red only*
3. *How many membership forms in each package? - two per package*
4. *Do we go bi-lingual? - Jan will get enough copies for Quebec printed with English on one side and French on the other. Otherwise we will just mail out English only copies.*
5. *Kathie had given us information on getting something included with ACBL package that goes to first time ACBL members. Do we proceed with this? Decided that we will not proceed with this at the current time.*

Jan will try and get the English printed and out in the mail beginning of January and hopefully the bi-lingual ones for Quebec can go out soon after.

Kathie will try and get us mailing addresses from the ABTA for bridge teachers in Canada. We will then also mail them some of the material.

3. Screens - request to rent the CBF screens

The Board discussed a request to rent the CBF screens at the conclusion of the 2012 CBC. It was felt that we could not rent them out as it would just lead to too much wear and tear on the screens and screen supplies plus inconvenience to the person in charge of storing them.

Also discussed the ACBL screens and how they are bigger and better than our screens. Janice is to contact the ACBL and inquire about the possibility of renting their screens and will find out the cost of doing this if it is available.

4. Junior Manager

We have been advertising for a new Junior Manager. The deadline for applying was December 1, 2011. Only one application has been received and that is from Bryan Maksymetz. Nader had further talks with Bryan and outlined the scope of the job. Bryan expressed that he is still interested in taking over the position.

MOTION 11-12CC1: Bryan Maksymetz be appointed as the CBF Junior Manager for a term of January 1, 2012 to December 31, 2013.

MOVED by Peter Morse.

SECONDED by Neil Kimelman.

CARRIED UNANIMOUSLY.

5. Uniforms for our International Teams

Discussed the new WBF rule that will make uniforms mandatory for all of our teams. All team members must wear a team uniform whenever they are in the playing space at a World Championship.

The type of uniform will depend on the location of the World Championship. We will need anywhere from 21- 35 in a year.

It was decided that we should try and get an agreement with one supplier for all uniforms. We can say how many we would need each year and then make a final commitment on style and sizes once we know the location of the event and who our teams will be.

Nader will write up the particulars of what we are looking for. This will be emailed to all board members who can then use this to present to anyone they know who is in the business of making uniforms.

- Nader will contact Ivy Steinberg with the particulars

- Kathie will contact her person in Halifax

Once we have proposals or input from some companies, Board will decide who to contract with.

The cost of all uniforms will come out of a teams subsidy allocation.

6. Mini-Richmond

Kathie Macnab has mailed out a sample of the proposed pin.

- next size up is quite a bit bigger

- pendant part states the category

- the year is on the pin

- pin comes in two parts

Not all Board members have had a chance to see the pin yet so final decisions will be held off until all have had a chance to see the sample.

7. Coaching

*The board reviewed Eric Kokish's report on 2011 coaching.
Nader outlined to the board what coaching the teams receive.*

MOTION 11-12CC2: For 2011 the CBF give Eric Kokish \$4500 for coaching our teams - this will be designated on the books as \$3500 from the International Fund and \$1000 from the Junior Fund.

MOVED by Kathie Macnab.

SECONDED by Neil Kimelman.

CARRIED UNANIMOUSLY.

8. WBF Bylaw Changes

The Board reviewed the proposed changes. No one had any objections that the CBF should file.

9. NPC report for 2011 Canadian Senior Team

No NPC report has yet been received for the 2011 Canadian Senior Team. The Board confirmed that the 60 day rule applies - meaning, that if no NPC report is submitted within 60 days of the World event ending, the \$1000 withheld from the team subsidy is forfeited. Information on the lack of submitting an NPC report is also added to the information on the person on the pre-approved NPC list.

10. Prize money - part of CBC expenses?

Janice reported that our CBF Auditor had wondered why the prizes for the CIPC, CNTC-B and COPC are not included in the expenses of the CBC. Beginning in 2012 there is also going to be a cash prize for the CNTC-C.

The board agreed that this made sense and we should begin doing this with the 2011 Financial Statements.

Janice will redo the 2011 CBC statement and send it to the board.

11. Other Business**a) Peter - re: conflict of 2012 CBC with Vancouver Regional**

- Peter reported on the fact that the 2012 CBC begins on the weekend that the Vancouver Regional is ending.

- It was noted that at the time we sanctioned the 2012 CBC - no Regional was sanctioned for Vancouver and since this is not the usual time frame for that Regional, we could not anticipate the conflict.

- We need to urge all District tournament coordinators to check the calendar for sanctioned CBCs if they are planning Regionals in April - June time frame. They can also always contact Jan for the most up-to-date information. We will try to get Jude to list all upcoming CBC's and CBF International fund Regionals on the CBF website.

b) Jerry Mamer's email

Jan reported that there seemed to be something wrong with the CBF website forwarding Zone V email. She will get Jude to look into this.

c) Conditions of Contest

All 2012 Conditions of Contest are posted on the website - Jan will review to make sure wording on Slow Play is same as the motion in the 2010 minutes.

Nader Hanna will also review the Conditions and send Jan his comments.

12. Adjournment

With no further business to discuss at this time the meeting was adjourned at 11:37am EST.