

**MINUTES of the Meeting of the Trustees of the Canadian Bridge Federation Charitable Fund held by on Thursday, May 23, 2013.**

PRESENT:     Kathie Macnab           - Zone I Trustee  
              Jean Castonguay       - Zone II Trustee  
              Nader Hanna           - Zone III Trustee  
              Neil Kimelman       - Zone IV Trustee  
              Jerry Mamer           - Zone V Trustee  
              Peter Morse           - Zone VI Trustee  
              Janice Anderson       - Executive Secretary  
              Ina Demme           - incoming Executive Secretary  
REGRETS:     Gim Ong                   - Chairman

*NOTE: Throughout these minutes the following abbreviations are used:*

*CBF    - shall refer to the Canadian Bridge Federation  
CBFCF - shall refer to the Canadian Bridge Federation Charitable Foundation  
ACBL  - shall refer to the American Contract Bridge League*

**1.0 CALL TO ORDER**

*Janice Anderson, the CBFCF Secretary, called the meeting to order at 4:30 pm EDT.*

**2.0 RECOGNITION OF NEW TRUSTEES**

**MOTION: The Trustees of the CBFCF confirm the re-election of Kathie Macnab - Zone I and - Neil Kimelman, Zone IV as Trustees of the CBF Charitable Foundation.**

**MOVED by Jerry Mamer.**

**SECONDED by Peter Morse.**

**CARRIED UNANIMOUSLY.**

**3.0 MINUTES**

**3.1 MINUTES OF THE MEETING OF May 14, 2012**

**MOTION: The Trustees of the CBFCF adopt the minutes of the May 14, 2012 meeting as distributed.**

**MOVED by Peter Morse.**

**SECONDED by Jerry Mamer.**

**CARRIED UNANIMOUSLY.**

**3.2 EMAIL MOTIONS**

*During the past year there were no motion that were dealt with by email.*

**4.0 BUSINESS ARISING FROM THE MINUTES****4.1 2012 COMMITMENTS**

<b>National Donations</b>		<b>\$ 4000</b>
Alzheimer Society of Canada	\$ 4,000	
<b>Chairman Donations</b>		<b>\$ 2000</b>
Alzheimer Society of Manitoba	\$ 300	
Creative Retirement Manitoba	\$ 300	
Lighthouse Mission	\$ 220	
Manitoba Chamber Orchestra	\$ 300	
Morden Friendship Activity Centre - Snow Angels	\$ 270	
Prairie Theatre Exchange	\$ 400	
Siloam Mission	\$ 210	
<b>Zone One Donations</b>		<b>\$ 2000</b>
Alzheimer Society of Nova Scotia - Halifax Duck Derby	\$ 500	
Alzheimer Society of Nova Scotia - "Walk for Memories"	\$ 500	
Cochester Stroke Club	\$ 400	
MS Society of Nova Scotia	\$ 200	
Western Memorial Hospital Foundation	\$ 400	
<b>Zone Two Donations</b>		<b>\$ 2000</b>
L'amitié n'a pas d'âge	\$ 1,000	
Seniors Association of Kingston Region	\$ 1,000	
<b>Zone Three Donations</b>		<b>\$ 1600</b>
Community & Home Assistance to Senior	\$ 400	
North York Seniors Centre	\$ 500	
Ontario Gerontology Association	\$ 300	
Peel Senior Link	\$ 400	
<b>Zone Four Donations</b>		<b>\$ 2000</b>
Alzheimer Society of North Bay	\$ 300	
Alzheimer Society of Sudbury	\$ 400	
Alzheimer Society of Thunder Bay	\$ 500	
Good Neighbours Active Living Centre	\$ 300	
Gwen Sectar Creative Living Centre	\$ 500	
<b>Zone Five Donations</b>		<b>\$ 2000</b>
Alzheimer Society of Calgary	\$ 1000	
Saskatoon Council on Ageing	\$ 1000	
<b>Zone Six Donations</b>		<b>\$ 2000</b>
Lower Mainland Grief Recovery Society	\$ 500	
Mustard Seed Food Bank	\$ 400	
Nanaimo Community Hospice Society	\$ 300	
North Shore Hospice Society	\$ 400	
Penticton & District Hospice Society	\$ 400	
<b>Total Grants:</b>		<b><u>\$17,600</u></b>

*It was noted that the reason Zone III only had \$1600 in grants was that one charitable organization which had been given a grant of \$400, returned the money as they were unable to get enough in funding to carry on with their project.*

**MOTION: The Trustees of the CBF CF confirm the payment of the 2012 charity grants as listed in these minutes.**

**MOVED by Nader Hanna.**

**SECONDED by Jean Castonguay.**

**CARRIED UNANIMOUSLY.**

**4.2 ACBL Charges & Payments**

*Janice reported that in 2012, the ACBL charged us \$135 US for our 15% share of expenses. It was explained that this is basically 15% of the cost incurred by the ACBL Charity Foundation for the two continent-wide Charity. Since they have quit mailing out materials, the only expense is the amount given out for hand analysis.  
This converted to \$ 134.00 CDN.*

**MOTION: The Trustees of the CBFCF ratify the payment of the ACBL charges for 2012.**

**MOVED by Nader Hanna.**

**SECONDED by Neil Kimelman.**

**CARRIED UNANIMOUSLY.**

**5.0 FINANCIAL STATEMENTS**

**5.1 2012 Financial Statement**

*The audited financial statements for 2012 were not available at this time. Janice Anderson presented the Trustees with an unaudited 2012 statement. It was noted that the 2011 Audited statement did not vary from the 2011 statement presented at the CBFCF meeting.*

**MOTION: The 2012 preliminary financial statement is accepted pending the receipt of the 2012 audited statement.**

**MOVED by Neil Kimelman.**

**SECONDED by Nader Hanna.**

**CARRIED UNANIMOUSLY.**

**6.0 2013 BUDGET**

*Reviewed the 2013 budget submitted by Janice Anderson.*

**RECEIPTS:**

Proceeds from Bridge Sessions	
- proceeds from game sessions	\$ 18,000
Interest Income	230
	<u>\$ 18,230</u>

**DISBURSEMENTS:**

Grants:	\$ 14,000
Service Charges Paid to ACBL:	140
Chairman Expenses	50
Trustee Meeting	500
Bookkeeper & Office Expense	2,400
Bank Charges	60
Postage & delivery	50
Audit Expense:	<u>1,400</u>
	<u>18,600</u>
EXCESS OF (DISBURSEMENTS) RECEIPTS	( 370)
SURPLUS - beginning of the year	25,253
SURPLUS - end of year	<u>\$ 24,883</u>

**MOTION: The overall budget for 2013 is accepted as presented in these minutes.**

**MOVED by Jerry Mamer.**

**SECONDED by Peter Morse.**

**CARRIED UNANIMOUSLY.**

**7.0 2013 REQUESTS FOR FUNDING**

*Focal group for 2013 is “Focus on Seniors - organizations that assist and improve the life of Seniors.”*

*Chairman Gim Ong submitted a list of organizations requesting funding. Gim reported that he had already responded to any that are out of scope.*

*Gim Ong reported that all requests received are Regional requests and he is referring them to the various Trustees for their consideration.*

*The Trustees discussed the value of a National donation considering that no National request was received. The Trustees felt they could get more recognition through donations in their Zones.*

**MOTION: For 2013 funds will be distributed as follows:**

**Each Trustee & the Chairman - Regional grants \$2,000.00**

**MOVED by Nader Hanna.**

**SECONDED by Peter Morse.**

**CARRIED UNANIMOUSLY.**

**8.0 OTHER BUSINESS****8.1 ACBL “Longest Day”**

*Kathie Macnab brought up the concern that the ACBL in partnership with the US Alzheimer Association “Longest Day” event is not following our agreement that Charity dollars raised by Canadian clubs and tournaments all go to Canadian charities.*

**Janice Anderson was instructed to write an email to ACBL CEO Robert Hartman that expresses the following:**

*Canadian clubs are happy to take part in the Longest Day Event in support of the Alzheimer Association; however, in accordance with the well established policy that Charity funds raised in games in our respective countries go to charitable organizations in the country in which they are raised, the CBF Board desires that funds raised in Canada during the event be donated to the Alzheimer Society of Canada via the CBF Charitable Foundation. The CBF Charitable Foundation will make a presentation to the Alzheimer Society of Canada and make sure they are aware of how the funds were raised.*

**9.0 APPOINTMENTS**

**MOTION: Moved that Gim Ong of Winnipeg, MB is Chairperson of the CBF CF for the 2013 - 2014 year.**

**MOVED by Jerry Mamer.**

**SECONDED by Jean Castonguay.**

**CARRIED UNANIMOUSLY.**

**MOTION: Moved that Janice Anderson will act as the CBF CF Accountant for the 2013-2014 year and will be the cosigner of cheques with Gim Ong.**

**MOVED by Neil Kimelman.**

**SECONDED by Nader Hanna.**

**CARRIED UNANIMOUSLY.**

**MOTION: Mintz & Wallace, Chartered Accountants of Regina, Sask. be appointed as the Auditors of the CBF CF for 2013.**

**MOVED by Jean Castonguay.**

**SECONDED by Neil Kimelman.**

**CARRIED UNANIMOUSLY.**

**10.0 MEETING EXPENSES**

*Meeting expenses were discussed given that a face to face meeting was held this year.*

**MOTION:** The Charity Foundation pay the CBF \$500 as its share of the meeting expenses.  
**MOVED** by Jerry Mamer.  
**SECONDED** by Neil Kimelman.  
**CARRIED UNANIMOUSLY.**

**11.0 NEXT MEETING**

*The next meeting will be held by teleconference on a suitable date in March of 2014.*

**12.0 ADJOURNMENT**

**MOTION:** The meeting be adjourned at 5:30 pm EDT.  
**MOVED** by Neil Kimelman.  
**CARRIED UNANIMOUSLY.**

  
Secretary/Treasurer - Janice Anderson

  
Nader Hanna - CBFCF Trustee

June 15, 2013