

**MINUTES of the Meeting of the Trustees of the Canadian Bridge Federation Charitable Fund held by teleconference on Thursday, April 28, 2011.**

PRESENT:     Gim Ong                     - Chairman  
              Kathie Macnab           - Zone I Trustee  
              Nader Hanna           - Zone III Trustee  
              Neil Kimelman         - Zone IV Trustee  
              Jerry Mamer           - Zone V Trustee  
              Peter Morse           - Zone VI Trustee  
              Janice Anderson       - Executive Secretary

ABSENT:     Jean Castonguay       - Zone II Trustee

*NOTE: Throughout these minutes the following abbreviations are used:*

*CBF     - shall refer to the Canadian Bridge Federation*  
*CBFCF - shall refer to the Canadian Bridge Federation Charitable Foundation*  
*ACBL   - shall refer to the American Contract Bridge League*

**1.0 CALL TO ORDER**

*Gim Ong, the CBFCF Chairman, called the meeting to order at 11:06 am EDT.*

**2.0 RECOGNITION OF NEW TRUSTEES**

*The Chairman moved a vote of thanks to Alex Fowlie for their his of service to the CBF Charitable Foundation.*

**MOTION: The Trustees of the CBFCF confirm the re-election of Jean Castonguay - Zone II and Jerry Mamer - Zone V as Trustees of the CBF Charitable Foundation.**

**MOVED by Peter Morse.**

**SECONDED by Kathie Macnab.**

**CARRIED UNANIMOUSLY.**

**3.0 MINUTES**

**3.1 MINUTES OF THE MEETING OF May 19, 2010**

*It was noted that section 4.2 it should read that the CBFCF pays 15% of ACBL costs.*

**MOTION: The Trustees of the CBFCF adopt the minutes of the May 19, 2010 meeting as distributed.**

**MOVED by Nader Hanna.**

**SECONDED by Peter Morse.**

**CARRIED UNANIMOUSLY.**

**3.2 EMAIL MOTIONS**

**MOTION: The motions done by email (see Appendix A) are ratified by the Trustees.**

**MOVED by Jerry Mamer.**

**SECONDED by Kathie Macnab.**

**CARRIED UNANIMOUSLY.**

**4.0 BUSINESS ARISING FROM THE MINUTES**

**4.1 2010 COMMITMENTS**

<b>National Donations</b>		<b>\$ 6500</b>
Active Living Coalition for Older Adults	\$ 4,000	
The Ride to Conquer Cancer	\$ 2,500	
<b>Chairman Donations</b>		<b>\$ 3500</b>
Creative Retirement Manitoba	\$ 1,000	
Fort Garry Women's Resource Centre	\$ 290	
Good Neighbours Active Living Centre	\$ 500	
Lighthouse Mission	\$ 200	
Manitoba Chamber Orchestra	\$ 500	
Morden Friendship Activity Centre - Snow Angels	\$ 300	
Prairie Theatre Exchange	\$ 400	
Riverside Lions Charitable Foundation	\$ 310	
<b>Zone One Donations</b>		<b>\$ 3500</b>
Alzheimer Society of Nova Scotia - Halifax Duck Derby	\$ 500	
Sackville Seniors' Advisory Council-D. Malloy Charity Golf Tourn	\$ 500	
Salvation Army - Senior Programs, Charlottetown, PE	\$ 500	
Seniors' Resource Centre - Saint John, NB	\$ 500	
Seniors' Resource Centre of Newfoundland & Labrador	\$ 500	
Victoria Hall	\$ 1,000	
<b>Zone Two Donations</b>		<b>\$ 3500</b>
Centre Pauline Charron, Ottawa	\$ 500	
Kemptville & District Home Support Inc.	\$ 500	
La Fondation La Belle-Aide, Laval	\$ 1,500	
Les Petits Frères des pauvres, Québec City	\$ 1,000	
<b>Zone Three Donations</b>		<b>\$ 3500</b>
Concerned Friends of Ontario Citizens in Care Facilities	\$ 500	
North York Seniors Centre	\$ 1,000	
Ontario Coalition of Senior Citizens' Organizations	\$ 1,000	
Peel Senior Link	\$ 1,000	
<b>Zone Four Donations</b>		<b>\$ 3500</b>
Dauphin Multi-Purpose Senior Centre	\$ 600	
Gimli New Horizons	\$ 600	
Gordon Howard Senior Centre	\$ 600	
Gwen Sector Creative Living Centre	\$ 1,000	
Prairie Oasis Senior Centre	\$ 700	
<b>Zone Five Donations</b>		<b>\$ 3500</b>
Four Leaf Clover Seniors Independence Club, Catholic Family Services	\$ 1,000	
Hospice Calgary Society	\$ 725	
Osteoporosis Canada, Regina Chapter	\$ 300	
Pilgrims Hospice Society	\$ 725	
Saskatoon Council on Aging, Inc	\$ 750	
<b>Zone Six Donations</b>		<b>\$ 3500</b>
District 69 Society of Organized Services	\$ 400	
Greater Vancouver Food Bank Society	\$ 800	
Kelowna Community Food Bank Society	\$ 300	
Lions Gate Hospice Society	\$ 500	
Mustard Seed Food Bank	\$ 500	
Nanaimo Community Hospice Society	\$ 500	
Penticton & District Hospice Society	\$ 500	
		<b><u>\$ 31,000</u></b>

**MOTION: The Trustees of the CBFCF confirm the payment of the 2010 charity funds as listed in these minutes.  
**MOVED by Neil Kimelman.**  
**SECONDED by Kathie Macnab.**  
**CARRIED UNANIMOUSLY.****

#### **4.2 ACBL Charges & Payments**

*Janice reported that in 2010, the ACBL charged us \$180 US for our 15% share of expenses. It was explained that this is basically 15% of the costs incurred by the ACBL Charity Foundation for the two Continent Wide Charity games and any District or Unit Wide Charity games.  
This converted to \$ 181.80 CDN.  
Janice explained that this was down nearly \$500 since ACBL did not print and mail the hand records and analysis in 2010 - clubs received them by email.*

**MOTION: The Trustees of the CBFCF authorize the payment of the ACBL charges and other charges for 2010  
**MOVED by Kathie Macnab.**  
**SECONDED by Jerry Mamer.**  
**CARRIED UNANIMOUSLY.****

#### **4.3 Other Business Arising from the Minutes**

*- there was no other business arising from the minutes*

### **5.0 FINANCIAL STATEMENTS**

#### **5.1 2010 Financial Statement**

*The audited financial statements for 2010 were not available at this time. Janice Anderson presented the Trustees with an unaudited 2010 statement. It was noted that the 2009 Audited statement did not vary from the 2009 statement presented at the CBFCF meeting.*

**MOTION: The 2010 preliminary financial statement is accepted pending the 2010 audited financial statement.  
**MOVED by Peter Morse.**  
**SECONDED by Nader Hanna.**  
**CARRIED UNANIMOUSLY.****

#### **5.2 Bank Charges**

*Janice reported that the CIBC changed their whole service fee structure. They began charging us a fee for every cheque we deposited into the account. Janice had a series of meetings with CIBC to find a way to avoid such charges. The final arrangement made with CIBC was that the CBF accounts and the CBFCF accounts would be put together for service charges at a blanket fee of \$10 a month. Currently the CBF current account is being used to pay this fee.*

**MOTION: The CBFCF pay the CBF \$60 a year for bank charges.  
**MOVED by Kathie Macnab.**  
**SECONDED by Jerry Mamer.**  
**CARRIED UNANIMOUSLY.****

**6.0 2011 BUDGET**

*Reviewed the 2011 budget submitted by Janice Anderson.*

**2011 BUDGET:****RECEIPTS:**

Proceeds from Bridge Sessions	\$ 22,000
Interest Income	500
	<u>\$ 22,500</u>

**DISBURSEMENTS:**

Grants:	\$ 18,000
Service Charges Paid to ACBL:	200
Chairman Expenses	140
Trustee Meeting	250
Bookkeeper & Office Expense	2,400
Bank Charges	60
Postage & delivery	50
Audit Expense	1,400
	<u>22,500</u>

**EXCESS OF (DISBURSEMENTS) RECEIPTS            0**

**SURPLUS - beginning of the year            29,228**

**SURPLUS - end of year                        \$ 29,228**

**MOTION: The overall budget for 2011 is accepted as presented in these minutes.**

**MOVED by Peter Morse.**

**SECONDED by Nader Hanna.**

**CARRIED UNANIMOUSLY.**

*Discussion took place on the regulations about giving out funds within a certain time frame.*

**7.0 2011 REQUESTS FOR FUNDING**

*Focal group for 2011 is "Focus on Seniors - organizations that assist and improve the life of Seniors."*

*Requests received:*

- 1. Active Living Coalition for Older Adults (ALCOA)** - asked for \$5,000
- 2. Saskatoon Council on Aging (SCOA)** - asked for \$2,668  
*- Regional request so turned over to Zone V Trustee*
- 3. The In Kind Centre of Saskatchewan - Regina, SK** - no set amount asked for  
*- Regional request so turned over to Zone V Trustee*
- 4. Assaulted Women's Helpline - Toronto, ON** - asked for \$1,000  
*- this doesn't fit our Focal Group for 2011 - Gim Ong will write to them*
- 5. Manitoba Chamber Orchestra** - asked for \$500  
*- Regional request so turned over to Zone IV or Chairman*
- 6. Siloam Mission** - asked for \$500  
*- Regional request so turned over to Zone IV or Chairman*
- 7. Creative Retirement Manitoba** - asked for \$1,200  
*- Regional request so turned over to Chairman*
- 8. Morden Friendship Activity Centre** - asked for \$500  
*- Regional request so turned over to Zone IV or Chairman*
- 9. Edmonton Meals on Wheels** - asked for \$1,000  
*- Regional request so turned over to Zone V Trustee*

Chairman Gim Ong also reported on the following "Out of Scope" requests:

- Heart & Stroke Foundation of Manitoba
- Manitoba Society of Seniors - 55 + Games - lost charity registration in Sept. 2009
- Anglican Diocese of the Arctic

Gim Ong will write to these charities.

**MOTION: For 2011 funds will be distributed as follows:**

National Donation to Active Living Coalition for Older Adults (ALCOA) \$4,000.00

Each Trustee & the Chairman - Regional donations \$2,000.00

MOVED by Peter Morse.

SECONDED by Kathie Macnab.

**CARRIED UNANIMOUSLY.**

**8.0 2012 & 2013 FOCAL GROUP**

*Discussion took place on possible focal groups for 2012 & 2013. This was tabled until later this year so that we can see if the CBF obtains amateur sport status and thus able to be a beneficiary of CBFCF money. A decision will be made by September 1, 2011.*

**9.0 OTHER BUSINESS**

*Nothing else was raised at this time.*

**10.0 APPOINTMENTS**

**MOTION: Moved that Gim Ong of Winnipeg, MB be Chairperson of the CBFCF for the 2011 - 2012 year.**

MOVED by Peter Morse.

SECONDED by Nader Hanna.

**CARRIED UNANIMOUSLY.**

**MOTION: Moved that Janice Anderson will act as the CBFCF Accountant for the 2011-2012 year and will be the cosigner of cheques with Gim Ong.**

MOVED by Peter Morse.

SECONDED by Kathie Macnab.

**CARRIED UNANIMOUSLY.**

**MOTION: Mintz & Wallace, Chartered Accountants of Regina, Sask. be appointed as the auditors of the CBFCF for 2011.**

MOVED by Nader Hanna.

SECONDED by Peter Morse.

**CARRIED UNANIMOUSLY.**

**11.0 MEETING EXPENSES**

*Meeting expenses will be the exact cost of this teleconference.*

*It was noted that holding the meeting as a teleconference has saved the Charity Foundation a lot of money.*

**MOTION: The Charity Foundation pay the CBF the actual cost of this teleconference call.**

MOVED by Peter Morse.

SECONDED by Kathie Macnab.

**CARRIED UNANIMOUSLY.**

**12.0 NEXT MEETING**

*The next meeting will be held by teleconference near the beginning of April 2012.*

**13.0 ADJOURNMENT**

*Chairman Gim Ong thanked everyone for attending this meeting.*

**MOTION: The meeting be adjourned at 12:17 pm EDT.**

**MOVED by Gim Ong.**

**CARRIED UNANIMOUSLY.**

\_\_\_\_\_  
CBFCF Chairman - Gim Ong

\_\_\_\_\_  
Secretary/Treasurer - Janice Anderson

May 15, 2011

**2010 - 2011 Charity Motions by Email**

**APPENDIX A**

**Charity Motion 1011-01:** The CBF Charitable Foundation make a special donation of \$2,500 from the Charitable Fund to sponsor Stephanie Whiteman in the Ride to Conquer Cancer, benefiting the Campbell Family Institute at the Princess Margaret Hospital.

**MOVED by Nader Hanna.**

**SECONDED by Alex Fowlie.**

**CARRIED.**

**Charity Motion 1011-02:** The focal group for 2011 be “Focus on Seniors - organizations that assist and improve the life of Seniors”.

**MOVED by Peter Morse.**

**SECONDED by Neil Kimelman.**

**CARRIED.**