

**MINUTES of the Meeting of the Trustees of the Canadian Bridge Federation Charity Foundation held at Market Square Hotel, Ottawa, Ont. on May 15, 2000.**

PRESENT: Marilyn White - CBFCF Chairperson  
Leo Weniger - Zone I Trustee  
Doug Heron - Zone II Trustee  
Ray Lee - Zone III Trustee  
Bill Treble - Zone IV Trustee  
Nicholas Gartaganis - Zone V Trustee  
Jennifer Ballantyne - Representing Zone VI Trustee  
Janice Anderson - Executive Secretary

*Marilyn declared a quorum and the meeting to be regularly constituted, and called the meeting to order at 8:10 am.*

NOTE: *Throughout these minutes the following abbreviations are used:*

*CBF - shall refer to the Canadian Bridge Federation  
CBFCF - shall refer to the Canadian Bridge Federation Charity Foundation  
ACBL - shall refer to the American Contract Bridge League*

**1.0 CALL TO ORDER**

*Janice Anderson, acting on behalf of Marilyn White, called the meeting to order and went over the agenda.*

**2.0 RECOGNITION OF NEW TRUSTEES**

**MOTION:** The Trustees of the CBFCF confirm the election, by acclamation, of Ray Lee as the Trustee for Zone III and the re-election of Aidan Ballantyne as the Trustee for Zone VI.

**MOVED** by Bill Treble.

**SECONDED** by Nicholas Gartaganis.

**CARRIED UNANIMOUSLY.**

**MOTION:** The Trustees of the CBFCF confirm that Jennifer Ballantyne will act in all capacities at the meeting as the Trustee for Zone VI.

**MOVED** by Bill Treble.

**SECONDED** by Nicholas Gartaganis.

**CARRIED UNANIMOUSLY.**

**3.0 MINUTES OF THE MEETING OF MAY 17, 1999**

**MOTION:** The Trustees of the CBFCF adopt the minutes of the May 17, 1999 meeting as distributed.

**MOVED** by Marilyn White.

**SECONDED** by Bill Treble.

**CARRIED UNANIMOUSLY.**

**4.0 BUSINESS ARISING FROM THE MINUTES****4.1 1999 COMMITMENTS**

*Marilyn White reported on the 1999 commitments and confirmed that all were met. Marilyn provided the meeting with excerpts from some of the many acknowledgement letters received. These excerpts were from:*

*The Canadian Children's Book Centre (Toronto)  
 Alberta Special Olympics  
 Interval House (Toronto)  
 Medicine Hat Women's Shelter  
 Interval House (Ottawa)  
 Prince Albert Women's Shelter*

*Our commitments for 1999 have been paid out. The commitments were:*

**NABC Donation (Vancouver):**

Canuck Place \$ 5,000

**Donations to Charities:**

Cancer Research Society Inc. \$ 2,500  
 North York Women's Shelter \$ 1,000  
 YWCA Women's Shelter \$ 1,000  
 Canadian Guide Dogs for the Blind \$ 1,000  
 Sierra Legal Defence Fund \$ 1,000  
 Children's Wish Foundation \$ 750  
 Canadian Humane Society \$ 750

**Regional Donations to Shelters:**

**Zone I - Leo Weniger** \$ 1,500

Iris Kirby House \$ 300  
 Passage House Inc. \$ 300  
 Bryony House \$ 300  
 Moncton Headstart \$ 300  
 Harbour House \$ 300

**Zone II - Doug Heron** \$ 1,500

Harmony House \$ 750  
 Interval House \$ 750

**Zone III - Ray Lee** \$ 1,500

Interval House \$1500

**Zone IV - Bill Treble** \$ 1,500

North End Women's Centre \$ 750  
 Community Residence Womens \$ 750

**Zone V - Nicholas Gartaganis** \$ 1,500

Regina Transition House \$ 250  
 Central Alberta Womens Shelter \$ 250  
 Prince Albert Safe Shelter \$ 250  
 Sheriff King Home \$ 250  
 Medicine Hat Women's Shelter \$ 250  
 Odyssey House \$ 250

**Zone VI - Aidan Ballantyne** \$ 0

*Janice Anderson reported to the meeting that she had made an error when notifying the new Zone III Trustee, Ray Lee, of his charity money. She had told Ray to give \$1500 to Womens' Shelters forgetting that the Trustees had agreed to omit Zone III from this since board donations were already being given to two Shelters in Zone III.*

*However, since Aidan Ballantyne failed to give any money away - the total given to Womens' Shelters didn't increase.*

**Discretionary Funds:**

<b>Zone I - Leo Weniger</b>		\$ 1,000
Bishop Abraham Elementary	\$ 250	
Metro Food Bank	\$ 250	
Metro Resource Centre	\$ 250	
Northwood Foundation	\$ 250	
<b>Zone II - Doug Heron</b>		\$ 1,000
Harmony House	\$ 500	
Interval House	\$ 500	
<b>Zone III - Ray Lee</b>		\$ 1,000
Canadian Children's Book Society	\$ 1000	
<b>Zone IV - Bill Treble</b>		\$ 500
North End Women's Centre	\$ 250	
Community Residence Women	\$ 250	
<b>Zone V - Nicholas Gartaganis</b>		\$ 1,000
Calgary Food Bank	\$ 500	
Alberta Special Olympics	\$ 500	
<b>Zone VI - Aidan Ballantyne</b>		\$ 0
<b>Chairperson - Marilyn White</b>		\$ 1,000
Toronto Humane Society	\$500	
PETA	\$500	
<b>Board Special Donation</b>		\$ 300
Red Cross - Balkan Relief Fund	\$300	
<b>Total Disbursements in 1999 were</b>		<b>\$26,300</b>

**Receipts were obtained from all of the above with the exception of:**

**Harbour House - Bridgewater, NS**

**Community Residence - Women's Shelter - Thunder Bay, Ont.**

*Marilyn White reported on the problems incurred with the Zone I donation to Harbour House in Bridgewater, NS. Leo had asked that the cheque be sent to Edgar Blimm, who would arrange for a presentation to be made. However, for some unknown reason nothing was done for a very long time and the cheque sat around for several months before being presented.*

*Janice Anderson again reported on the problems incurred when the Trustees do not send in information on their charities until the very end of the fiscal year. Trustees were asked to please not leave their donations until the end of December.*

**MOTION: The Trustees of the CBFCF confirm the payment of the 1999 charity funds as listed in these minutes.**

**MOVED by Bill Treble.**

**SECONDED by Nicholas Gartaganis.**

**CARRIED UNANIMOUSLY.**

#### 4.2 ACBL Charges & Payments

*Jan reported that in 1999, the ACBL charged us \$7,706 for our 10% share of expenses. The good news is that we received about \$7,582 in 1999 as our share of Charity revenue at NABCs. This has offset the fee charged to us by ACBL and actually added a very small amount to our revenue. It was noted that this charge was down slightly from 1998.*

*Jan reported that other charges to the account were:*

<i>Trustees expenses for the annual meeting</i>	<i>\$ 1,255</i>
<i>Bookkeeper &amp; Office Expenses</i>	<i>1,800</i>
<i>Bank Charges</i>	<i>13</i>
<i>Audit Expense</i>	<i>425</i>

**MOTION: The Trustees of the CBFCF confirm the payment of the ACBL charges and other charges.**

**MOVED by Doug Heron.**

**SECONDED by Bill Treble.**

**CARRIED UNANIMOUSLY.**

#### 4.3 Reports Arising from Last Year Discussions

*Marilyn White gave a report on the further research she had done on the Sierra Legal Defence Fund and Animal Rights Groups.*

---

*After reviewing the materials presented, the members agreed that statements made at the last meeting in regard to Sierra Legal Defense being involved in tree spiking and Animal Rights groups being fronts for hunters were made in ignorance of the facts.*

#### 4.4 Brochure

*The Trustees reviewed the Brochure that Janice Anderson had prepared for the CBFCF.*

**MOTION: Remove the dollars amounts from the Brochure and add a note that full detailed information on all donations awarded can be found on the CBF Web Page.**

**MOVED by Nicholas Gartaganis.**

**SECONDED by Leo Weniger.**

**For: 4 Against: 1 Abstained: 1**

**CARRIED.**

*It was also suggested that the brochure include a date on it. The finalized Brochure should be translated into French. A copy of the finalized English version of the Brochure is attached to these minutes.*

*It was also noted that Charity Letterhead has been produced and is being used.*

### 5.0 FINANCIAL STATEMENTS

#### 5.2 1999 Un-audited Financial Statement

*Jan presented the board with the un-audited 1999 financial statement.*

**MOTION: 1999 unaudited statement accepted as presented subject to auditor confirmation.**

**MOVED by Doug Heron.**

**SECONDED by Nicholas Gartaganis.**

**CARRIED UNANIMOUSLY.**

## **6.0 2000 CHARITIES**

### **6.1 Designated Charities**

*At our 1999 meeting we designated the following charities.*

*Literacy Groups*

*Canadian Humane Society*

*Children Wish Groups*

*Other charity requests received during the year:*

*Canadian Special Olympics - had requested funds for 2000 Winter Games*

*Canadian Paraplegic Association Ontario - no special request*

*Sara Society - support survivors of childhood sexual abuse - \$2500 needed to support a group of ten adolescents.*

*Brain Injury Rehabilitation Centre - Calgary - requested a \$5000 donation*

*REACH - a request for airfare*

*Foster Children - this was withdrawn as Nick's research showed that the money goes out of country.*

**MOTION: The 2000 Dispersements will be:**

<b>Literacy Groups</b>	<b>\$ 5,000</b>
<b>- Frontier College</b>	<b>\$ 1,400</b>
<b>- each Trustee</b>	<b>\$ 600</b>
<b>Children's Wish Groups</b>	<b>\$ 5,000</b>
<b>-Children's Wish Found.</b>	<b>\$ 2,500</b>
<b>-Sunshine Foundation</b>	<b>\$ 2,500</b>
<b>C.N.I.B. (Specific directions)</b>	<b>\$ 2,000</b>
<b>Canadian Humane Society</b>	<b>\$ 500</b>

**MOVED by Nicholas Gartaganis.**

**SECONDED by Marilyn White.**

**CARRIED UNANIMOUSLY.**

*Marilyn White will handle sending out cheques to the named organizations. All Zone Trustees are asked to research Literacy Groups in their areas and make a decision on where the money should go in their area. Each Zone has \$600 to give out.*

### **6.2 Regional Funds for 2000**

**MOTION: The Trustee Regional Funds for 2000 will be set at \$1,000 for each Trustee and the Chairperson.**

**MOVED by Nicholas Gartaganis.**

**SECONDED by Doug Heron.**

**CARRIED UNANIMOUSLY.**

*All trustees were again reminded that it is very important that they do not forget to give this money away each year. Trustees were also encouraged to do this as soon as possible and not leave it until the year end.*

*Trustees reaffirmed the need to have a minimum set for Regional Funds so that they have the ability to make donations that come up prior to the annual Trustees meeting. The minimum of \$500 set in 1998 will be continued.*

## **7.0 2001 CHARITIES**

*It was noted that sometime in 2000 or 2001 we will have donated our millionth dollar to Canadian Charities.*

*Marilyn White reported on her research in other possible Major Charities.*

*The list of Organizations that the Board would like to investigate giving money to are:*

*Daily Bread Food Bank*

*“Operation Migration”*

*Sheltered Workshops*

**MOTION: For 2001 the CBFCF Designated Charities will include, but are not limited to, Food Banks and Sheltered Workshops.  
MOVED by Leo Weniger.  
SECONDED by Bill Treble.  
CARRIED UNANIMOUSLY.**

*Dollar amounts will be assigned at the 2001 meeting. Also at the 2001 meeting we will examine other proposals for donations.*

## **8.0 OTHER BUSINESS**

*No other business was brought forward at this time.*

## **9.0 CHAIRPERSON**

**MOTION: Moved that Marilyn White of Toronto, Ont. be Chairperson of the CBFCF for the 2000 - 2001 year.  
MOVED by Nicholas Gartaganis.  
SECONDED by Bill Treble.  
CARRIED UNANIMOUSLY.**

## **10.0 FINANCIAL ACCOUNTANT**

**MOTION: Moved that Janice Anderson will act as the CBFCF Accountant for the 2000-2001 year and will be the cosigner of cheques with Marilyn White.  
MOVED by Nicholas Gartaganis.  
SECONDED by Bill Treble.  
CARRIED UNANIMOUSLY.**

**11.0 AUDITORS**

**MOTION: Mintz & Wallace, Chartered Accountants of Regina, Sask. be appointed as the auditors of the CBFCF.**

**MOVED by Nicholas Gartaganis.**

**SECONDED by Bill Treble.**

**CARRIED UNANIMOUSLY.**

**12.0 MEETING EXPENSES**

*Discussion took place about what is a reasonable amount to charge the Charity Fund for the of this meeting.*

*expenses*

**MOTION: The Charity Fund will be charged one-sixth (1/6) of the total cost of the meeting travel, rent and hotel room for Trustees and the total expenses of the Chairperson.**

**MOVED by Bill Treble.**

**SECONDED by Jennifer Ballantyne.**

**CARRIED UNANIMOUSLY.**

**13.0 NEXT MEETING**

*The next meeting of the Charity Trustees will take place at the 2001 CBF Board of Directors Meeting, which is tentatively set for May of 2001 and will be held in either Ottawa or Toronto.*

**14.0 ADJOURNMENT**

The CBFCF Trustees again expressed a vote of thanks to Marilyn White for her dedicated work in the position of Charity Chairperson and for all the work she is doing in researching Charitable organizations for us.

**MOTION: The meeting be adjourned.**

**MOVED by Leo Weniger.**

**SECONDED by Bill Treble.**

**CARRIED UNANIMOUSLY.**

\_\_\_\_\_  
Chairperson

\_\_\_\_\_  
Executive Secretary

July 18, 2000